

Your Money The Missing Manual

Your financial goals probably include a comfortable retirement, paying for your kids' college education, and long-term healthcare. But you can't reach those goals by putting your money in a savings account. You need to invest it so it grows over time. Three seasoned personal finance experts show you how in this jargon-free guide. Investing demystified. Get clear, real-world examples of why investing is crucial to your financial goals How to invest. Learn how to evaluate four types of investment so you make the right decisions Hidden gems. Discover lesser-known, low-cost investments that provide tax advantages Retirement, Education, Healthcare. Find chapters devoted to the fine points of each of these big-ticket goals Flexibility. Learn how to change your investment strategy as you age Choices. Find an investment plan that's right for you -- whether you're a conservative investor or go-for-broke risk-taker

A guide to the Web design program covers such topics as text formatting, Cascading Style Sheets, links, images, tables, page layout, HTML, forms, site management, templates, and JavaScript.

Unlock the secrets of this powerful database program and discover how to use your data in creative ways. With this book's easy step-by-step process, you'll quickly learn how to build and maintain a complete Access database, using Access 2013's new, simpler user interface and templates. You also get practices and tips from the pros for good database design—ideal whether you're using Access for school, business, or at home. The important stuff you need to know: Build a database with ease. Store information to track numbers, products, documents, and more. Customize the interface. Build your own forms to make data entry a snap. Find what you need fast. Search, sort, and summarize huge amounts of information. Put your data to use. Turn raw info into printed reports with attractive formatting. Share your data. Collaborate online with SharePoint and the Access web database. Dive into Access programming. Get tricks and techniques to automate common tasks. Create rich data connections. Build dynamic links with SQL Server, SharePoint, and other systems.

You can build everything from simple animations to full-fledged iOS and Android apps with Flash CS5.5, but learning this complex program can be difficult—unless you have this fully updated, bestselling guide. Learn how to create gorgeous Flash effects even if you have no programming experience. With Flash CS5.5: The Missing Manual, you'll move from the basics to power-user tools with ease. Learn animation basics. Discover how to turn simple ideas into stunning animations. Master Flash's tools. Learn the animation and effects tools with clear explanations and hands-on examples. Use 3D effects. Rotate objects and make them move in three dimensions. Create lifelike motion. Use the IK Bones tool to simulate realistic body movements and other linked motions. Build apps for tablets and smartphones. Create the next generation of iPhone, iPad, and Android apps. Add multimedia. Incorporate your own audio and video files into Flash. Create rich interactive animations. Dive into advanced interactivity with easy-to-learn ActionScript examples.

Microsoft Office is the most widely used software suite in the world. The half-dozen programs in Office 2010 are packed with amazing features, but most people just know the basics. This entertaining guide not only gets you started with Office, it reveals all kinds of useful things you didn't know the software could do -- with plenty of power-user

tips and tricks when you're ready for more. Create professional-looking documents. Learn everything you need to know to craft beautiful Word documents. Stay organized. Keep track of your email, calendar, and contacts with Outlook. Crunch numbers with ease. Assemble data, make calculations, and summarize the results with Excel. Make eye-catching presentations. Build PowerPoint slideshows with video and audio clips, animations, and more. Build Access databases quickly. Make your data easy to find, sort, and manage. Manage your files more efficiently. Use the new Backstage view to quickly work with your Office files. Get to know the whole suite. Learn to use other handy Office tools: Publisher, OneNote, and Office Web Apps.

HTML5 is more than a markup language—it's a collection of several independent web standards. Fortunately, this expanded guide covers everything you need in one convenient place. With step-by-step tutorials and real-world examples, *HTML5: The Missing Manual* shows you how to build web apps that include video tools, dynamic graphics, geolocation, offline features, and responsive layouts for mobile devices. The important stuff you need to know: Structure web pages more effectively. Learn how HTML5 helps web design tools and search engines work smarter. Add audio and video without plugins. Build playback pages that work in every browser. Create stunning visuals with Canvas. Draw shapes, pictures, and text; play animations; and run interactive games. Jazz up your pages with CSS3. Add fancy fonts and eye-catching effects with transitions and animation. Design better web forms. Collect information from visitors more efficiently with HTML5 form elements. Build it once, run it everywhere. Use responsive design to make your site look good on desktops, tablets, and smartphones. Include rich desktop features. Build self-sufficient web apps that work offline and store the data users need.

Microsoft Project is brimming with features to help you manage any project, large or small. But learning the software is only half the battle. What you really need is real-world guidance: how to prep your project before touching your PC, which Project tools work best, and which ones to use with care. This book explains it all, helping you go from project manager to project master. Get a project management primer. Discover what it takes to handle a project successfully. Learn the program inside out. Get step-by-step instructions for Project Standard and Project Professional. Build and refine your plan. Put together your team, schedule, and budget. Achieve the results you want. Build realistic schedules, and learn how to keep costs under control. Track your progress. Measure your performance, make course corrections, and manage changes. Use Project's power tools. Customize Project's features and views, and transfer info directly between Project and other programs.

Galaxy S4 is amazing right out of the box, but if you want to get the most out of your S4 or S4 Mini, start here. With clear instructions and savvy advice from technology expert Preston Gralla, you'll learn how to go online, play games, listen to music, watch movies & TV, monitor your health, and answer calls with a wave of your hand. The important stuff you need to know: Be connected. Browse the Web, manage email, and download apps through WiFi or S4's 3G/4G network. Navigate without touch. Use Air Gestures with your hand, or scroll with your eyes using Smart Screen. Find new ways to link up. Chat, videochat, and add photos, video, or entire slideshows to text messages. Get together with Group Play. Play games or share pictures, documents, and music with others nearby. Create amazing images. Shoot and edit photos and videos—and

combine images from the front and back cameras. Keep music in the cloud. Use Google Play Music to store and access tunes. Check your schedule. Sync the S4 with your Google and Outlook calendars.

Office 2011 for Mac is easy to use, but to unleash its full power, you need to go beyond the basics. This entertaining guide not only gets you started with Word, Excel, PowerPoint, and the new Outlook for Mac, it also reveals useful lots of things you didn't know the software could do. Get crystal-clear explanations on the features you use most -- and plenty of power-user tips when you're ready for more. Take advantage of new tools. Navigate with the Ribbon, use SmartArt graphics, and work online with Office Web Apps. Create professional-looking documents. Use Word to craft beautiful reports, newsletters, brochures, and posters. Crunch numbers with ease. Assemble data, make calculations, and summarize the results with Excel. Stay organized. Set up Outlook to track your email, contacts, appointments, and tasks. Make eye-catching presentations. Build PowerPoint slideshows with video and audio clips, animations, and other features. Use the programs together. Discover how to be more productive and creative by drawing directly in Word documents, adding spreadsheets to your slides, and more.

CSS lets you create professional-looking websites, but learning its finer points can be tricky—even for seasoned web developers. This fully updated edition provides the most modern and effective tips, tricks, and tutorial-based instruction on CSS available today. Learn how to use new tools such as Flexbox and Sass to build web pages that look great and run fast on any desktop or mobile device. Ideal for casual and experienced designers alike. The important stuff you need to know: Start with the basics. Write CSS-friendly HTML, including the HTML5 tags recognized by today's browsers. Design for mobile devices. Create web pages that look great when visitors use them on the go. Make your pages work for you. Add animations that capture the imagination, and forms that get the job done. Take control of page layouts. Use professional design techniques such as floats and positioning. Make your layouts more flexible. Design websites with Flexbox that adjust to different devices and screen sizes. Work more efficiently. Write less CSS code and work with smaller files, using Syntactically Awesome Stylesheets (Sass).

Provides information on creating a Web site, covering such topics as text elements, style sheets, graphics, attracting visitors, JavaScript, and blogs.

iOS 8 for the iPad is the biggest iOS release ever, and this all-new Missing Manual includes everything you need to know about iPad's exciting features and new user interface. Missing Manual series creator David Pogue takes you on a guided iPad tour, complete with step-by-step instructions, crystal-clear explanations, and lots of tips, tricks, and surprises along the way. Learn how to sync and work on any file anywhere, on any device, with iCloud Drive Use Family Sharing to circulate your calendars, photos, iBooks, and iTunes and App Store purchases with those closest to you Track your activity, heart rate, and other fitness information with Health Connect to your other iOS devices and Mac like never before with Handoff, Messages, and Instant Hotspot With this beautiful full-color and easy-to-use book, you'll discover how to get the most out of your iPad—everything from Web browsing to watching videos.

Whether you're a photographer, scrapbooker, or aspiring graphic artist, Photoshop Elements 12 is an ideal image-editing tool—once you know how to use it. This bestselling book removes the guesswork. With candid, jargon-free advice and step-by-step guidance, you'll get the most out of Elements for everything from sharing and touching-up photos to fun print and online projects. The important stuff you need to know: Get to work right away. Import, organize, edit, crop, and color-correct your photos with ease. Retouch any image. Repair and restore old and

damaged photos. Add pizzazz. Dress up your photos with dozens of filters, layer styles, and special effects. Share photos. Create online albums, email-ready slideshows, and web-ready files. Use your words. Make greeting cards, calendars, and flyers by adding text to images. Unleash your creativity. Design photo books, scrapbooks, collages, and other projects. Find your artistic flair. Create digital artwork from scratch, using tools to draw, paint, and blend.

Motorola Xoom is the first tablet to rival the iPad, and no wonder with all of the great features packed into this device. But learning how to use everything can be tricky—and Xoom doesn't come with a printed guide. That's where this Missing Manual comes in. Gadget expert Preston Gralla helps you master your Xoom with step-by-step instructions and clear explanations. As with all Missing Manuals, this book offers refreshing, jargon-free prose and informative illustrations. Use your Xoom as an e-book reader, music player, camcorder, and phone. Keep in touch with email, video and text chat, and social networking apps. Get the hottest Android apps and games on the market. Do some work with Google Docs, Microsoft Office, or by connecting to a corporate network. Tackle power-user tricks, such as barcode scanning, voice commands, and creating a Wi-Fi hotspot. Sync your Xoom with a PC or a Mac.

With Yosemite, Apple has unleashed the most innovative version of OS X yet—and once again, David Pogue brings his expertise and humor to the #1 bestselling Mac book. Mac OS X 10.10 includes more innovations from the iPad and adds a variety of new features throughout the operating system. This updated edition covers it all with something new on practically every page. Get the scoop on Yosemite's big-ticket changes. Learn enhancements to existing applications, such as Safari and Mail. Take advantage of shortcuts and undocumented tricks. Use power user tips for networking, file sharing, and building your own services.

Apple's iPod still has the world hooked on portable music, pictures, videos, movies, and more, but one thing it doesn't have is a manual that helps you can get the most out this amazing device. That's where this book comes in. Get the complete scoop on the latest line of iPods and the latest version of iTunes with the guide that outshines them all -- iPod: The Missing Manual. The 9th edition is as useful, satisfying, and reliable as its subject. Teeming with high-quality color graphics, each page helps you accomplish a specific task -- everything from managing your media and installing and browsing iTunes to keeping calendars and contacts. Whether you have a brand-new iPod or an old favorite, this book provides crystal-clear explanations and expert guidance on all of the things you can do: Fill 'er up. Load your Nano, Touch, Classic, or Shuffle with music, movies, and photos, and learn how to play it all back. Tour the Touch. Surf the Web, use web-based email, collect iPhone apps, play games, and more. Share music and movies. Copy music between computers with Home Sharing, beam playlists around the house, and whisk your Nano's videos to YouTube. iTunes, tuned up. Pick-and-choose which music, movies, and photos to sync; create instant playlists with Genius Mix; and auto-rename "Untitled" tracks. iPod power. Create Genius playlists on your iPod, shoot movies on your Nano, use the Nano's FM radio and pedometer, and add voice memos to your Touch. Shop the iTunes Store. Find what you're looking for in a snap, whether it's music, movies, apps, lyrics, or liner notes.

Explains the features and uses of the Nook Tablet, including interface basics, using it as an e-reader, obtaining reading material, playing media, downloading apps, using the Web, using social media, and troubleshooting problems.

Get the most out of Samsung's Galaxy S5 smartphone right from the start. With clear instructions from technology expert Preston Gralla, this Missing Manual gives you a guided tour of Samsung's new flagship phone, including great new features such as the fingerprint scanner, heart rate sensor, and Download Booster. You'll get expert tips and tricks for playing music, calling and texting, shooting photos and videos, and even getting some work done. The important stuff you need to know: Get connected. Browse the Web, manage email, and download apps from Google Play through WiFi or 3G/4G network. Keep in touch. Call, text,

chat, videochat, conduct conference calls, and reach out with Facebook and Twitter. Capture and display images. Shoot, edit, show, and share photos, slideshows, and high-definition videos. Play and manage your music. Buy music from Google Play or Amazon and listen to it with Galaxy S5's Music app. Work anywhere. Access your files, company network, calendar, and contacts—and work with Google Docs. Connect to Google Maps. Use geolocation and turn-by-turn drive directions to find your way. Stay fit with S Health. Use this built-in app to keep track of fitness goals, walking, heart rate, blood pressure, and more.

Explains how to use the NOOK HD and HD+ tablets, detailing how to manage books, download applications, browse the Internet, connect with others via social networks, and subscribe to magazines and newspapers.

If you can build websites with CSS and JavaScript, this book takes you to the next level—creating dynamic, database-driven websites with PHP and MySQL. Learn how to build a database, manage your content, and interact with users through queries and web forms. With step-by-step tutorials, real-world examples, and jargon-free explanations, you'll soon discover the power of server-side programming. The important stuff you need to know: Get a running start. Write PHP scripts and create a web form right away. Learn the language. Get up to speed on PHP and SQL syntax quickly. Build a database. Use MySQL to store user information and other data. Make it dynamic. Create pages that change with each new viewing. Be ready for mistakes. Plan error messages to help direct users. Manage your content. Use the file system to access user data, including images and other binary files. Control operations. Create an administrative interface to oversee your site.

In early reviews, geeks raved about Windows 7. But if you're an ordinary mortal, learning what this new system is all about will be challenging. Fear not: David Pogue's *Windows 7: The Missing Manual* comes to the rescue. Like its predecessors, this book illuminates its subject with reader-friendly insight, plenty of wit, and hardnosed objectivity for beginners as well as veteran PC users. Windows 7 fixes many of Vista's most painful shortcomings. It's speedier, has fewer intrusive and nagging screens, and is more compatible with peripherals. Plus, Windows 7 introduces a slew of new features, including better organization tools, easier WiFi connections and home networking setup, and even touchscreen computing for those lucky enough to own the latest hardware. With this book, you'll learn how to: Navigate the desktop, including the fast and powerful search function Take advantage of Window's apps and gadgets, and tap into 40 free programs Breeze the Web with Internet Explorer 8, and learn the email, chat, and videoconferencing programs Record TV and radio, display photos, play music, and record any of these to DVD using the Media Center Use your printer, fax, laptop, tablet PC, or smartphone with Windows 7 Beef up your system and back up your files Collaborate and share documents and other files by setting up a workgroup network

Annotation Helping you select the best fit for your company from Intuit's QuickBooks line of financial management software, this work also shows you how to tweak and tailor it to your company's needs so you can manage your

finances more effectively and efficiently than ever before.

How can you make your bookkeeping workflow smoother and faster? Simple. With this Missing Manual, you're in control: you get step-by-step instructions on how and when to use specific features, along with basic bookkeeping and accounting advice to guide you through the learning process. Discover new and improved features like the Insights dashboard and easy report commenting. You'll soon see why this book is the Official Intuit Guide to QuickBooks 2015. The important stuff you need to know: Get started fast. Quickly set up accounts, customers, jobs, and invoice items. Follow the money. Track everything from billable and unbillable time and expenses to income and profit. Keep your company financially fit. Examine budgets and actual spending, income, inventory, assets, and liabilities. Gain insights. Open a new dashboard that highlights your company's financial activity and status the moment you log in. Spend less time on bookkeeping. Create and reuse bills, invoices, sales receipts, and timesheets. Find key info. Use QuickBooks' Search and Find features, as well as the Vendor, Customer, Inventory, and Employee Centers.

Provides information about the online social network Google+, discussing such topics as managing a profile, organizing group video chats, sharing photographs, and obtaining links and the latest updates from a designated social group.

Whether you're a photographer, scrapbooker, or aspiring graphic artist, Photoshop Elements is an ideal image-editing tool—once you know your way around. This bestselling book removes the guesswork. With candid, jargon-free advice and step-by-step guidance, you'll get the most out of Elements for everything from sharing and touching-up photos to fun print and online projects. The important stuff you need to know: Get to work right away. Import, organize, and make quick fixes with ease. Retouch any image. Repair and restore old and damaged photos. Add pizzazz. Use dozens of filters, layer styles, and special effects. Share photos. Create online albums, email-ready slideshows, and web-ready files. Find your artistic flair. Use tools to draw, paint, work with blend modes, and more. Use your words. Make text flow along a curved path or around an object or shape. Unleash your creativity. Design photo books, greeting cards, calendars, and collages. Make yourself comfortable. Customize Elements to fit your working style.

You don't need a technical background to build powerful databases with FileMaker Pro 14. This crystal-clear, objective guide shows you how to create a database that lets you do almost anything with your data so you can quickly achieve your goals. Whether you're creating catalogs, managing inventory and billing, or planning a wedding, you'll learn how to customize your database to run on a PC, Mac, web browser, or iOS device. The important stuff you need to know: Dive into relational data. Solve problems quickly by connecting and combining data from different tables. Create professional documents. Publish reports, charts, invoices, catalogs, and other documents with ease. Access data anywhere. Use FileMaker Go on your iPad or iPhone—or share data on the Web.

Harness processing power. Use new calculation and scripting tools to crunch numbers, search text, and automate tasks. Run your database on a secure server. Learn the high-level features of FileMaker Pro Advanced. Keep your data safe. Set privileges and allow data sharing with FileMaker's streamlined security features.

With multitasking and more than a 100 other new features, iPhone 4.0 is a real treat, cooked up with Apple's traditional secret sauce of simplicity, intelligence, and whimsy. iPhone: The Missing Manual gives you a guided tour of everything the new iPhone has to offer, with lots of tips, tricks, and surprises. Learn how to make calls and play songs by voice control, take great photos, keep track of your schedule, and much more with complete step-by-step instructions and crystal-clear explanations by iPhone master David Pogue. Whether you have a brand-new iPhone, or want to update an earlier model with the iPhone 4.0 software, this beautiful full-color book is the best, most objective resource available. Use it as a phone -- learn the basics as well as time-saving tricks and tips for contact searching, texting, and more. Treat it as an iPod -- master the ins and outs of iTunes, and listen to music, upload and view photos, and fill the iPhone with TV shows and movies. Take the iPhone online -- make the most of your online experience to browse the Web, read and compose email, use social networks, or send photos and audio files. Go beyond the iPhone -- learn how to use the App Store, and how to multitask between your apps, organize them in folders, and read ebooks in iBooks. Unlock the full potential of your iPhone -- with the book that should have been in the box.

Elements 9 offers much of Photoshop's power without the huge price tag. It's an ideal tool for most image-editing buffs -- including scrapbookers, photographers, and aspiring graphic artists. But Elements still doesn't come with a decent manual. This bestselling book will help you get the most out of the program, from the basics to advanced tips for both Windows and Mac. Quickly learn your way around. Customize Elements to suit your working style. Get to work right away. Import, organize, and make quick image fixes with ease. Retouch any image. Learn how to repair and restore your old and damaged photos. Add some pizzazz. Give images more zip with dozens of filters, frames, and special effects. Find your creative flair. Create scrapbooks, greeting cards, photo books, and more. Use advanced techniques. Work with layers, blend modes, and other tools. Try out your new skills. Download practice images and try new tricks as you learn.

Whether you're a budding blogger or web development professional, WordPress is a brilliant tool for creating websites—if you know how to tap its impressive features. This jargon-free Missing Manual shows you how to use WordPress and its themes, plug-ins, and widgets to build just about any website you can imagine, from a classy blog to a basic e-commerce site. The important stuff you need to know: Create a blog. Get a free WordPress.com account, choose the right theme, and start publishing content. Build a website. Produce a professional-looking business site by customizing a WordPress theme. Add features. Choose from thousands of WordPress widgets and plug-ins to extend your site's features. Mix in multimedia. Include slideshows, video clips, webcasts, podcasts, and music players. Involve your readers. Let readers leave comments, contribute to your site, and carry on a dialog. Build an audience. Learn search-engine optimization, measure your reader's favorite pages, and publicize your site. Create a community. Use social media tools such as "Like" and sharing

buttons, and provide RSS feeds of your posts.

CSS3 lets you create professional-looking websites, and this manual shows you how to take your HTML and CSS skills to the next level with tips, tricks, and step-by-step instructions to build web pages that look great and run fast on devices and screens of all sizes.

Explains how to use QuickBooks to set-up and manage bookkeeping systems, track invoices, pay bills, manage payroll, generate reports, and determine job costs.

Unlock the potential of Samsung's Galaxy S II with this jargon-free guide from technology guru Preston Gralla. You'll quickly learn how to shoot high-res photos and HD video, keep your schedule, stay in touch, and enjoy your favorite media. Every page is packed with illustrations and valuable advice to help you get the most from the smartest phone in town. (Note: This book does not cover the Galaxy S3, Galaxy S4, and later models.) The important stuff you need to know: Get dialed in. Learn your way around the Galaxy S II's calling and texting features. Go online. Browse the Web, manage email, and download apps with Galaxy S II's 3G/4G network (or create your own hotspot). Master your media. Shoot and share pictures and video, organize and play your music library—and send it wirelessly to your TV or stereo. Be entertained now. Start watching movies and TV shows while they're still loading. Explore the world. Get news and weather, find a location, and navigate by GPS. Check your schedule. Use the convenient calendar app, and sync it with your Google and Outlook calendars. Preston Gralla is the author of more than 40 books, including Missing Manuals on Droid X2, Xoom, and Galaxy Tab. He's the editor of WindowsDevCenter.com and OnDotNet, and a contributing editor to Computerworld.

Galaxy Tab lets you work, play, read, and connect on the go, but mastering its TouchWiz interface and finding the best apps can be tricky—unless you have this Missing Manual. Gadget whiz Preston Gralla provides crystal-clear explanations and step-by-step instructions to get you up to speed quickly, whether you have the 3G/4G or Wi-Fi version of this amazing device. The important stuff you need to know: Design your experience. Add interactive widgets and mini-apps to your screen with TouchWiz. Satisfy your appetite. Download thousands of games and apps from the Android Market. Keep in touch. Chat, videochat, check email, and browse the Web. Find your way. View maps, use the GPS, and navigate turn-by-turn. Manage your media. Shoot and view photos and videos; organize and play your music. Stay informed. Read books, newspapers, and magazines. Be productive. Use Google Docs to store and share documents. Your MoneyThe Missing Manual"O'Reilly Media, Inc."

Photoshop Elements 13 looks sharper, performs better, and has more sophisticated photo-editing and slideshow features than previous versions—but knowing which tools to use when can be confusing. The new edition of this bestselling book removes the guesswork. With candid, jargon-free advice and step-by-step guidance, you'll get the most out of Elements for everything from sharing and touching-up photos to fun print and online projects. The important stuff you need to know: Get to work right away. Import, organize, edit, crop, and color-correct your photos with ease. Retouch any image. Repair and restore old and damaged photos, and patch undesirable areas with Content-Aware Fill. Add pizzazz. Dress up your photos with dozens of filters, layer styles, and special effects. Create the perfect picture. Seamlessly insert people and objects from other photos, using Photomerge Compose. Share your photos. Use new methods to quickly create and email stunning slideshows to friends. Use your words. Make greeting cards, calendars, and flyers by adding text to images. Unleash your creativity. Design photo books, scrapbooks, collages, and other projects.

Guides readers with practical advice for getting -- and keeping -- their finances in order, covering all the money-management bases, from saving and spending to getting out of debt to investing, and planning for retirement.

Intuit's Quicken is one of today's most popular and convenient ways to keep track of personal finances, and Quicken 2006 For Starters: The Missing Manual for

Windows is the indispensable guide to using the program to simplify your finances and make the most of your money. Whether you're new to electronic banking or just new to Quicken, this refreshingly funny and sensible book zeroes in on exactly what you need to get into Quicken fast. It teaches you how to do such essential things as: balance your checkbook on your computer, keep tabs on your spending, create and manage a budget, monitor and pay bills on time, determine more ways to save and stick to your savings plan, manage loans and maximize investments, make tax preparation easier (even find hidden tax deductions!), and much more. Financial-software writer and personal finance expert Bonnie Biafore delivers clear explanations and step-by-step instructions for the Quicken features you need, as well as relevant advice and plenty of real-world examples. Beginners will appreciate Biafore's clear guidance on how to set up Quicken to streamline their money management tasks. Power users will benefit from her insightful tips, tricks, and shortcuts for working around Quicken's idiosyncrasies and saving even more time and money. The book is designed to help you get up to speed fast. Biafore steps you through the basics of Quicken. Then, as you become a more efficient and sophisticated Quicken user, she helps you take advantage of the program's little-known but powerful features. And throughout the book, she offers invaluable money-management principles. You'll be generating useful reports and graphs with ease; ensuring accuracy and consistency among all your accounts; and planning, saving, and controlling your finances like never before. The book that gives you exactly what you need, *Quicken 2006 For Starters: The Missing Manual* helps you quickly make the most of Quicken 2006 for Windows.

You can build everything from simple animations to full-fledged iPhone, iPad, and Android apps with Flash CS6, but learning this complex program can be difficult—unless you have this fully updated, bestselling guide. Learn how to create gorgeous Flash effects even if you have no programming experience. With *Flash CS6: The Missing Manual*, you'll move from the basics to power-user tools with ease. The important stuff you need to know: Learn animation basics. Turn simple ideas into stunning animations—in the very first chapter. Master Flash's tools. Learn the animation and effects tools with clear explanations and hands-on examples. Use 3D effects. Rotate objects and make them move in three dimensions. Create lifelike motion. Use the IK Bones tool to simulate realistic body movements and other linked motions. Build apps that work anywhere. Create apps just for iOS or Android devices—or one app that works on mobile devices and desktops. Add multimedia. Incorporate your own audio and video files into Flash. Create rich interactive animations. Dive into advanced interactivity with easy-to-learn ActionScript examples.

With Windows 8, Microsoft completely reimagined the graphical user interface for its operating system, and designed it to run on tablets as well as PCs. It's a big change that calls for a trustworthy guide—*Windows 8: The Missing Manual*. New York Times columnist David Pogue provides technical insight, lots of wit, and

hardnosed objectivity to help you hit the ground running with Microsoft's new OS. This jargon-free book explains Windows 8 features so clearly—revealing which work well and which don't—that it should have been in the box in the first place.

Once you know how to use Flash, you can create everything from simple animations to high-end desktop applications, but it's a complex tool that can be difficult to master on your own—unless you have this Missing Manual. This book will help you learn all you need to know about Flash CS5 to create animations that bring your ideas to life. Learn animation basics. Find everything you need to know to get started with Flash Master the Flash tools. Learn the animation and effects toolset, with clear explanations and hands-on examples Use 3D effects. Rotate and put objects in motion in three dimensions Create lifelike motion. Use the IK Bones tool to simulate realistic body movements and other linked motions Speed up development. Use templates, code snippets, and motion presets Design applications. Get an intro to building full desktop applications with Flash and Adobe AIR Create rich interactive animations. Dive into advanced interactivity with easy-to-learn ActionScript examples

Keeping your financial house in order is more important than ever. But how do you deal with expenses, debt, taxes, and retirement without getting overwhelmed? This book points the way. It's filled with the kind of practical guidance and sound insights that makes J.D. Roth's GetRichSlowly.org a critically acclaimed source of personal-finance advice. You won't find any get-rich-quick schemes here, just sensible advice for getting the most from your money. Even if you have perfect credit and no debt, you'll learn ways to make your rosy financial situation even better. Get the info you need to make sensible decisions on saving, spending, and investing Learn the best ways to set and achieve financial goals Set up a realistic budget framework and learn how to track expenses Discover proven methods to help you eliminate debt Understand how to use credit wisely Win big by making smart decisions on your home and other big-ticket items Learn how to get the most from your investments by avoiding rash decisions Decide how -- and how much -- to save for retirement

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