

## Writing With Style By John R Trimble

The Handbook for the New Legal Writer teaches the concepts and skills covered in the first-year legal writing and research course in a way that meets the needs of today's law students. The coursebook's focus is on showing, not telling, students how to write effective legal documents using numerous examples and step-by-step instruction. The authors provide practical lessons on the basic writing and research tasks attorneys perform daily and include annotated samples written by judges, practitioners, and the authors. The text covers objective writing, persuasive writing, legal research, and citation using a "handbook" format, allowing easy access to key information. It also provides the option of using the book as a reference tool later in law practice. New to the Second Edition: Updated and expanded approaches to writing Questions Presented Expanded instruction on how to write shorter and less formal legal memos to reflect an increasingly modern approach Dozens of new examples from recently decided cases and additional examples of commonly prepared legal documents, including objective memos, emails, letters, and motions A new, short chapter on the IRAC organizational structure, guiding students on how to write law school exam answers and bar exam essays Updated guidance on

writing style and grammar to reflect an increasingly modern approach in legal writing. For example, most Supreme Court justices now use contractions regularly and use "since" interchangeably with "because" even though the vast majority of legal writing textbooks advise otherwise. Professors and students will benefit from: Comprehensive coverage of all first-year legal writing topics (predictive and persuasive writing, grammar and writing style, professional correspondence, judicial writing, oral argument, research, and citation)—allowing students to use one book for all two (or three) semesters Concise and readable style that makes the book a “breath of fresh air” from other assigned law school reading Easy-to-grasp concept of “anchors” that move new law students from effective case reading and briefing to effective legal writing A multitude of annotated examples to show students how to put their legal writing skills into practice and to illustrate how to write commonly assigned documents, including objective memos, emails, letters, judicial opinions, persuasive motions, and appellate briefs

A guide to proper American English word usage, grammar, pronunciation, and style features examples of good and bad usage from the media.

Berger’s slim, user-friendly volume on academic writing is a gift to linguistically-stressed academics. Author of 60 published books, the author speaks to junior

scholars and graduate students about the process and products of academic writing. He differentiates between business writing skills for memos, proposals, and reports, and the scholarly writing that occurs in journals and books. He has suggestions for getting the “turgid” out of turgid academic prose and offers suggestions on how to best structure various forms of documents for effective communication. Written in Berger’s friendly, personal style, he shows by example that academics can write good, readable prose in a variety of genres. Addresses the most frequently asked questions physicians have about medical writing and oral presentations and offers practical solutions.

The senior thesis is the capstone of a college education, but writing one can be a daunting prospect. Students need to choose their own topic and select the right adviser. Then they need to work steadily for several months as they research, write, and manage a major independent project. Now there's a mentor to help. How to Write a BA Thesis is a practical, friendly guide written by Charles Lipson, an experienced professor who has guided hundreds of students through the thesis-writing process. This book offers step-by-step advice on how to turn a vague idea into a clearly defined proposal, then a draft paper, and, ultimately, a polished thesis. Lipson also tackles issues beyond the classroom—from good work habits to coping with personal problems that interfere with research and writing.

Filled with examples and easy-to-use highlighted tips, the book also includes handy time schedules that show when to begin various tasks and how much time to spend on each. Convenient checklists remind students which steps need special attention, and a detailed appendix, filled with examples, shows how to use the three main citation systems in the humanities and social sciences: MLA, APA, and Chicago. How to Write a BA Thesis will help students work more comfortably and effectively-on their own and with their advisers. Its clear guidelines and sensible advice make it the perfect text for thesis workshops. Students and their advisers will refer again and again to this invaluable resource. From choosing a topic to preparing the final paper, How to Write a BA Thesis helps students turn a daunting prospect into a remarkable achievement. If you have ever stared at a page that remains stubbornly blank; if you have ever wondered why writers write, or whether good writers are born or made; if you are a novelist, playwright, poet, or journalist, or simply delight in the written word, The Writer's Quote book is for you. Whether you keep it in your office, on your coffee table, next to your keyboard or your bed, this rich compendium of over one thousand quotations will inspire, invigorate, and illuminate the often challenging, sometimes humorous, but always fascinating task of those who bring words to life. From William Faulkner and Ernest Hemingway to Doris Lessing and Joyce

Carol Oates, more than five hundred published writers put pen to paper on what the literary life is all about. Selections come from seasoned professionals as well as those just establishing their voice, and they represent a variety of nationalities and genres. The book is divided into three sections. The first part is devoted to the creative process, including thoughts on where writers get their ideas, the role of inspiration, what kind of people write, and where talent comes from. In part two, the subject shifts to writing as a craft. Here, authors ponder the creation of protagonists and points of view, the writing of dialogue, setting and description, creating plots, and the anatomy of style. The final third of the book deals with the challenges and rewards that come with the writing life. Subjects in this section include the economic realities of writing, classes, conferences, and workshops, dealing with rejection and bad reviews, writing habits and rituals, despair, alcohol, and suicide, and fame. Articulated with elegant metaphor, in straightforward prose, or with wry wit, the carefully selected and thoughtfully organized quotations come together to form a narrative that entertains, informs, and in the case of aspiring writers, shows the way to better writing. Jim Fisher is a professor emeritus at Edinboro University of Pennsylvania. He is the author of five nonfiction books, including *The Lindbergh Case* (Rutgers University Press) and *Ten Percent of Nothing*.

This bestselling brief text is for anyone who needs tips to improve writing. Writing with Style is storehouse of practical writing tips—written in a lively, conversational style. This text provides insight into: how to generate interesting ideas and get them down on paper; how to write a critical analysis; how to write a crisp opener; how to invigorate a dull style; how to punctuate with confidence; how to handle various conventions—and much more.

"Micah McCrary's sharp-eyed, charming memoir-in-essays contemplates how place has the power to form or revise our personhood in amazing and fascinating ways. He reconsiders three places he has called home--Normal, Illinois; Chicago; and Prague--to meditate on how his identity has been shaped by where he hangs his hat"--

Gospel Duty were the first two words that jumped into my mind when I needed a file name in order to save my work. My intention is to share my experience with the person who is waiting for any proof of the existence of God before he or she is willing to accept the Lord, or as I like to put it - - to fall to the "right" side of the fence. In addition, my purpose is to outreach to the unaffiliated individual in hopes that he or she will return to God. This book is based on the accumulation of over 60 years of my very personal experience. There are many events in my life that could not have occurred without the help from the Holy Spirit. An incident that finally persuaded me to believe in the existence of the Holy Spirit was when I walked into a Catholic church in Dali, Yunnan, China, a remote town at the eastern edge of the Himalayan mountain

range; and purchased a notebook the next day with a clear instruction from my Holy Spirit. This event gave me the reason and the impetus to write my lifelong experiences. This writing is about the existence of the Holy Spirit and my faith journal as an immigrant. Having faith is the best things can happen to any individual because God gives us peace within our heart. I invite you on my journey towards an enlightened faith.

From the bestselling author of *Woe Is I: A guide to grammar fundamentals that's sympathetic to the struggling writer and often just plain funny* (The Seattle Times). Whether you need to improve your skills for work or school, or aspire to the Great American Novel, a grounding in grammar, spelling, and punctuation is essential—not just to make you look like a professional but to communicate effectively in emails, essays, or anything you need to write. This painless, practical book is filled with short, snappy chapters, crystal-clear examples, and a “playful sense of humor” (The New York Times Book Review)—covering everything from “Pronoun Pileups” and “Verbs That Zing” to “What to Do When You’re Stuck.” With these simple, straightforward tips, you can learn how to sort your thoughts and make sentences that make sense. “Students writing papers, employees preparing reports, and those who just want to be understood in print may benefit from this fun-to-use answer to Strunk and White. O’Connor uses humor as she takes apart sentences and their parts and shows how each element is used effectively.” —Booklist

Rhetoric and composition is an academic discipline that informs all other fields in teaching students how to communicate their ideas and construct their arguments. It has grown dramatically to become a cornerstone of many undergraduate courses and curricula, and it is a particularly dynamic field for scholarly research. This book offers an accessible introduction to

teaching and studying rhetoric and composition. By combining the history of rhetoric, explorations of its underlying theories, and a survey of current research (with practical examples and advice), Steven Lynn offers a solid foundation for further study in the field. Readers will find useful information on how students have been taught to invent and organize materials, to express themselves correctly and effectively, and how the ancient study of memory and delivery illuminates discourse and pedagogy today. This concise book thus provides a starting point for learning about the discipline that engages writing, thinking, and argument.

Non-degree and undergraduate students are both inexperienced essay writers who need close guidance to become effective writers. One of the puzzles which they encounter at the college and university after reporting for studies is the course assignments offered to them by their lecturers, which demand them to be critical thinkers and argumentative essay writers. In most colleges and universities, lecturers provide to students broad questions to answer in the form of essays, either in group or individual assignments. How should they turn the broad assignment questions provided to them by their lecturers into specific researchable topics for essays? How should they handle literature in order to obtain valuable information to answer the provided question? How should they construct an informed and convincing argument using the collected information as evidence? This book concerns these and other related questions. With its clear illustrations, the book is designed to be a self-study guide and to offer solutions to many struggling students in colleges and universities. At the same time, the book can be helpful for lecturers to instruct their students how to write effective course assignments in their respective courses.

## Acces PDF Writing With Style By John R Trimble

Explains how to write with style and clarity, tells how to organize a document, and discusses special problems and situations

Write in Style is aimed at all for whom clarity and accuracy of expression are important skills. All the main styles and grammatical rules are covered, their sense explained and vivid examples given of how not to write. Plenty of sound and meticulous advice is offered in a friendly and enthusiastic tone and a large part of the book covers specific types of writing, from essays and articles to minutes and reportage. The many illustrations, examples and exercises throughout help the reader put into practice the techniques and skills the book explores. The third edition of the MLA's widely used Introduction to Scholarship in Modern Languages and Literatures features sixteen new essays by leading scholars. Designed to highlight relations among languages and forms of discourse, the volume is organized into three sections. "Understanding Language" provides an overview of the field of linguistics, with special attention to language acquisition and the social life of languages. "Forming Texts" offers tools for understanding how speakers and writers shape language; it examines scholarship in the distinct but interrelated fields of rhetoric, composition, and poetics. "Reading Literature and Culture" continues the work of the first two sections by introducing major areas of critical study. The nine essays in this section cover textual and historical scholarship; interpretation; comparative, cultural, and translation studies; and the interdisciplinary topics of gender, sexuality, race, and migrations (among others). As in previous volumes, an epilogue examines the role of the scholar in contemporary society. Each essay discusses the significance, underlying assumptions, and limits of an important field of inquiry; traces the historical development of its subject; introduces key terms; outlines modes of research now

being pursued; postulates future developments; and provides a list of suggestions for further reading. This book will interest any member of the academic community seeking a review of recent scholarship, while it provides an indispensable resource for undergraduate and graduate students of modern languages and literatures.

1986-1998

Admirably clear, concise, down-to-earth, and powerful—all too often, legal writing embodies none of these qualities. Its reputation for obscurity and needless legalese is widespread. Since 2001 Bryan A. Garner's *Legal Writing in Plain English* has helped address this problem by providing lawyers, judges, paralegals, law students, and legal scholars with sound advice and practical tools for improving their written work. Now the leading guide to clear writing in the field, this indispensable volume encourages legal writers to challenge conventions and offers valuable insights into the writing process that will appeal to other professionals: how to organize ideas, create and refine prose, and improve editing skills. Accessible and witty, *Legal Writing in Plain English* draws on real-life writing samples that Garner has gathered through decades of teaching experience. Trenchant advice covers all types of legal materials, from analytical and persuasive writing to legal drafting, and the book's principles are reinforced by sets of basic, intermediate, and advanced exercises in each section. In this new edition, Garner preserves the successful structure of the original while adjusting the content to make it even more classroom-friendly. He includes case examples from the past

decade and addresses the widespread use of legal documents in electronic formats. His book remains the standard guide for producing the jargon-free language that clients demand and courts reward.

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Writing with Style Conversations on the Art of Writing Longman Publishing Group  
Places grammar theory in context with practical instruction strategies, explains why students often don't understand or apply grammar correctly, and demonstrates how to create a workshop environment that supports grammar and mechanics concepts. Bryan Garner is the most trusted living usage expert of our day, and Garner's Modern English Usage is the preeminent guide to the effective use of the English language. With well over 6,000 entries on English grammar, syntax, word choice, punctuation, capitalization, spelling, and style, this book is adored by professional writers and general readers alike. In this major update to a timeless classic, Bryan Garner has dramatically expanded coverage of international English usage, making the volume for the first time a guide not only to American English usage, but to English usage around the globe. Interest in the English language is greater than ever; English is the lingua franca not only of higher education and academia, but of science, business, computing, aviation, and even - arguably - entertainment. An awareness of global English matters today as never before. To ensure that Bryan Garner's clear, unambiguous advice resonates with English-speakers worldwide, more than 2,000 entries have been revised

to account for the nuances of English not only in the United States, but in Australia and New Zealand, the United Kingdom, Canada, and South Africa. Not everything has changed: readers will still find the popular "Garner's Language-Change Index" which registers where each disputed usage in modern English falls on a five-stage continuum from non-acceptability (to the language community as a whole) to acceptability, giving the book a consistent standard throughout. Bryan Garner's tools for scientific accuracy are, however, fully updated: this fourth edition benefits from usage data generated by Google Ngrams, which charts frequencies of any word or short sentence in sources printed after 1800. With thousands of concise entries, longer essays on problematic areas such as subject-verb agreement and danglers, and meticulous citations of the New York Times, Newsweek, and other leading journalistic sources, this fourth edition of Garner's *Modern English Usage* provides priceless reference information to anyone hoping to improve as a writer - worldwide.

A Study Guide for William Strunk Jr./E. B. White's "Elements of Style," excerpted from Gale's acclaimed *Nonfiction Classics for Students*. This concise study guide includes plot summary; character analysis; author biography; study questions; historical context; suggestions for further reading; and much more. For any literature project, trust *Nonfiction Classics for Students* for all of your research needs.

For ten years, Terri LeClerc's "Legal Writing" column in the *Texas Bar Journal* has helped polish the prose of lawyers and law students, judges and clerks, paralegals,

writing instructors, and legal secretaries. This book collects all the advice she has given in her columns into one authoritative guide for expert legal writing. LeClercq covers everything a legal writer needs to know, from the mechanics of grammar and punctuation to the finer points of style, organization, and clarity of meaning. With her practical, readable, and often humorous advice, those who prepare legal documents can rid their prose of mind-numbing "legalese" and write with the clarity and precision that characterize the very best legal writing.

Good legal writing wins court cases. In its first edition, *The Winning Brief* proved that the key to writing well is understanding the judicial readership. Now, in a revised and updated version of this modern classic, Bryan A. Garner explains the art of effective writing in 100 concise, practical, and easy-to-use sections. Covering everything from the rules for planning and organizing a brief to openers that can capture a judge's attention from the first few words, these tips add up to the most compelling, orderly, and visually appealing brief that an advocate can present. In Garner's view, good writing is good thinking put to paper. "Never write a sentence that you couldn't easily speak," he warns-and demonstrates how to do just that. Beginning each tip with a set of quotable quotes from experts, he then gives masterly advice on building sound paragraphs, drafting crisp sentences, choosing the best words ("Strike pursuant to from your vocabulary."), quoting authority, citing sources, and designing a document that looks as impressive as it reads. Throughout, he shows how to edit for maximal impact, using

vivid before-and-after examples that apply the basics of rhetoric to persuasive writing. Filled with examples of good and bad writing from actual briefs filed in courts of all types, *The Winning Brief* also covers the new appellate rules for preparing federal briefs. Constantly collecting material from his seminars and polling judges for their preferences, the second edition delivers the same solid guidelines with even more supporting evidence. Including for the first time sections on the ever-changing rules of acceptable legal writing, Garner's new edition keeps even the most seasoned lawyers on their toes and writing briefs that win cases. An invaluable resource for attorneys, law clerks, judges, paralegals, law students and their teachers, *The Winning Brief* has the qualities that make all of Garner's books so popular: authority, accessibility, and page after page of techniques that work. If you're writing to win a case, this book shouldn't merely be on your shelf--it should be open on your desk.

For courses in English and Writing. Emphasizes the importance of style in writing for a global audience *Style: Lessons in Clarity and Grace* asserts that style is a matter of making informed choices in the service of one's readers. While writers know best what they want to say, readers ultimately decide if they've said it well. This flagship text builds on that premise, with updates on subjects such as gender-neutral writing and writing for global audiences. It brings the authors' innovative approach to the needs of today's students, while maintaining that writing with style is a civic and ethical virtue. Also available with Pearson Writer Pearson Writer is a revolutionary digital tool for writers at all levels. Built for mobile devices, it streamlines the tedious and time-consuming aspects of writing, so that students can focus on developing their

ideas. Pearson Writer makes it easy to stay organized, track tasks, and stay on top of writing projects. Students can set milestones prior to the due date, manage their sources, organize their notes visually in the Notebook, and even get automatic feedback on their prose. Pearson Writer is now available with Noteclipper, which allows students to save online sources quickly and easily. Features of Pearson Writer: Writing, Grammar, and Research Guide is a go-to resource any time students have a question or need help. Automatic Writing Review checks prose for possible spelling, grammar, and style errors, while offering grammar lessons and suggestions for revising and editing. Citation Generator keeps track of every source throughout students' research process and builds a bibliography in the background, taking care of those formatting details. Research Database and NoteClipper make searching for and managing source materials easier. Project Manager and Notebook help students stay on top of multiple projects and make organizing ideas and sources less cumbersome. Note: You are purchasing a standalone product; Pearson Writer does not come packaged with this content. Students, if interested in purchasing this title with Pearson Writer, ask your instructor for the correct package ISBN and Course ID. Instructors, contact your Pearson representative for more information. If you would like to purchase both the physical text and Pearson Writer, search for: 013415083X / 9780134150833 Style: Lessons in Clarity and Grace Plus Pearson Writer -- Access Card Package Package consists of: 032197235X / 9780321972354 Pearson Writer -- Standalone Access Card 0134080416 / 9780134080413 Style: Lessons in Clarity and Grace  
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The Uncommon Law of Learned Writing encourages and motivates lawyers and nonlawyers alike to prefer plain English to the legalese and verbosity that have plagued legal writing for centuries.

This remarkable book shows teachers how to inspire students to learn to write and write to learn. Committed to the premise that all students can learn to write with appropriate teaching, modelling, and practice, it argues that reading and writing go hand in hand. Through reading, writing and the inevitable discussions that follow, students learn from the experiences of others, open their minds to many possibilities, gain a glimpse into new worlds, make connections to their lives, and reflect on their own choices and learning. This practical book shows you how to use freewriting and powerful mentor texts to create classrooms where students enjoy putting pencil to paper and taking the necessary risks to grow and flourish as writers.

Covers basic grammar, punctuation, spelling, and idiomatic phrases of American English.

Whether in slogans, catchphrases, adages or proverbs, we encounter mottos every day, but we rarely take time to reflect on them. In *Of Mottos and Morals: Simple Words for Complex Virtues*, Martin explores the possibility that mottos themselves are worthy of serious thought, examining how they contribute to moral guidance and help us grapple with complexity. Drawing on previously unpublished archival materials as well as historical accounts of American education and the self-help tradition of education in the United States, this book examines the origins, theoretical bases, and implications of writing groups. Following an introduction that points out the varied circumstances under which writing groups develop, the book looks into writing groups from three points of view. The first section deals with history, and contains chapters on writing groups inside academic institutions--such as college literary societies like Harvard's Spy Club and Hasty Pudding Club--and groups outside of academic institutions, which started out mainly as mutual improvement groups and are still prevalent. In the second section, which covers writing group theory, are chapters on collaborative learning (as opposed to the common image of writing in isolation) and theories of language development (mainly Marxist and structuralist). Implications of writing groups are the focus of the third section, which includes a chapter of suggestions for writing group formation and activities, and a chapter on theories of literacy that concentrates on its social aspects. Two extensive bibliographies are included: the first is an annotated list of primary sources which is organized by year, while the second is an alphabetical listing of works consulted. (SKC)

Since the 1987 appearance of *A Dictionary of Modern Legal Usage*, Bryan A. Garner has proved to be a versatile and prolific writer on legal-linguistic subjects. This collection of his essays shows both profound scholarship and sharp wit. The essays cover subjects as wide-

ranging as learning to write, style, persuasion, contractual and legislative drafting, grammar, lexicography, writing in law school, writing in law practice, judicial writing, and all the literature relating to these diverse subjects.

This new edition of Garner's Dictionary of Legal Usage discusses and analyzes modern legal vocabulary and style more thoroughly than any other contemporary reference work. Since the first edition, Bryan A. Garner has drawn on his unrivaled experience as a legal editor to refine his position on legal usage. The new Third Edition remains indispensable: Garner has updated entries throughout, added hundreds of new entries and thousands of new illustrative quotations from judicial opinions and leading lawbooks, revised the selected bibliography, and expanded and updated cross-references to guide readers quickly and easily. A new preface introduces the reader to this edition and discusses content that has been newly incorporated. Influential writers and editors rely on Garner's Dictionary of Legal Usage daily. It is an essential resource for practicing lawyers, legal scholars, and libraries of all sizes and types, functioning as both a style guide and a law dictionary, guiding writers to distinguish between true terms of law and mere jargon and illustrating recommended forms of expression. Common blunders are discussed in ways that will discourage writers from any further use. The origins of frequently used expressions are described with engaging prose. Collectively, there is no better resource for approaching legal writing in a logical, clear, and error-free way.

Inside the Book: Nouns - Verbs - Pronouns - Modifiers - Connecting Words and Phrases - Clauses, Phrases, and Sentences - Common Sentence Errors - Periods, Question Marks, and Exclamation Marks - Commas, Semicolons, and Colons - Dashes, Parentheses, and Quotation Marks - Idioms, Clichés, Jargon, and Wordiness - How to Begin a Writing Assignment - How to Research and Organize Your Writing - Revising and Editing - Review Questions - Resource Center - Glossary - Frequently Confused Words Why CliffsNotes? Go with the name you know and trust - Get the information you need—fast! CliffsNotes Quick Review guides give you a clear, concise, easy-to-use review of the basics. Introducing each topic, defining key terms, and carefully walking you through sample problems, this guide helps you grasp and understand the important concepts needed to succeed. Master the Basics—Fast Complete coverage of core concepts Easy topic-by-topic organization Access hundreds of practice problems at CliffsNotes.com

Is A Practical Reference Guide Designed To Focus On The Specific And Varied Requirements Of Researchers And Advisors. The Book Focuses On A Standardized Style And Format For Writing A Thesis, Features The Guidelines Suggested By The Mla And The Apa, And Explains And Illustrates The Number System And The Traditional Footnote Style. The Book Includes A Comprehensive Treatment Of Thesis Organization And Documentation And Extensive Specimen Pages Of The Various Elements Of The Thesis. Problem Areas Such As Thesis Statements, Quotation

Handling And Paraphrasing Without Plagiarism, And Documentation Of Multivolume Works Are Effectively Exemplified. Also Included Are A Detailed Chapter On Punctuation And Mechanics, A Chapter On Some Reminders On The Question Of Style, And A Thesis Evaluation Form. Guidelines For Writing A Research Paper, Along With Some Writing Samples, Are Also Incorporated. A Thesis Typing Guide Sheet Accompanies The Book. Thus This Manual Is A Friend In Need For The Researcher. Do you struggle with research papers for school? Is business writing one of your weak areas? Are you at a loss for what to include in thank-you notes? The Everything Improve Your Writing Book, 2nd Edition can help! With a few simple rules and a little guidance, you, too, can write clearly and concisely. Publishing professional Pamela Rice Hahn outlines simple steps for you to follow for various types of writing, including: Social writing, such as thank-you and get-well notes, congratulatory messages, and invitation responses Journalism, such as letters to the editor, press releases, and freelance article writing Personal and biographical essays Business writing, including sales letters, requests for proposals, and press packets With this practical guide, you'll learn to choose the appropriate tone, use the correct format, and communicate effectively. Whether for school, for work, or just for fun, writing will be a chore no more! Pamela Rice Hahn is the author of The Everything Writing Well Book and Alpha Teach Yourself Grammar and Style in 24 Hours and coauthor of Writing for Profit. Hahn's work has appeared in Glamour, Country Living, Business Venture, Current Notes, and other

national publications. She lives in Celina, OH.

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