

Workers Compensation Made Simple What Every Business Should Know

Kenneth Berger has dedicated his professional career to the representation of the injured and aggrieved. His practice focuses on the fields of personal injury, workers' compensation, and civil litigation. More specifically, Mr. Berger seeks to represent individuals and families in cases involving auto and trucking accidents, work injuries, unsafe products, medical malpractice, nursing home negligence, property hazards, insurance disputes, consumer abuses, wrongful death, and other areas of civil law. "As an injury attorney, I have a responsibility not only to advocate, but to protect and give back," Mr. Berger says. "My book, *Your Guide to South Carolina Personal Injury & Workers' Compensation*, provides a number of safety tips designed to help the public—especially families with children—avoid accidents. I also look for ways that my law firm and I can strengthen the community in which we live."

The *Field Guide for Employers* explains in detail how Workers Compensation insurance is priced and audited, and how employers can protect themselves from common overcharges made by insurance companies. Everything business people need to know about Workers Compensation insurance, but were afraid to ask (or didn't know who to ask).

Using an easy-to-use checklist format, author Jeffrey Stull, an internationally recognized expert in the area of protective clothing, examines the types of industrial and fire hazards that warrant PPE protection. He also covers how to select equipment from the range of products available, which materials are affected by the hazards, and how that influences selection, care, and

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maintenance of PPE.

Introduces the Quicken financial program, and shows how to organize tax information, handle payroll and more

The main priority of a non-profit organization is the organization's philanthropic mission.

Managers are extremely passionate about furthering the mission, yet they are not often trained in business management. However, to fulfill its mission a non-profit must be financially solvent.

Starting and Operating a Non-Profit Made Easy helps non-profits become and stay financially solvent by applying traditional business practices to the unique challenges of a non-profit organization. It focuses on financial management and planning using cash flow budgeting and methods of quantifying fundraising and grant-seeking activities, two of the most important functions of a non-profit. It allows non-profits to develop and stick to a long-term plan, rather than functioning hand-to-mouth, dependent on unexpected monetary windfalls. Using extensive checklists, forms and worksheets, the book helps non-profit managers keep their organization running smoothly.

Rev. ed. of: Understanding the AMA guides in workers' compensation. 4th ed. / Steven Babitsky, James J. Mangraviti, Jr. 2008.

The Science of Sitting Made Simple is for people that spend much of their day SITTING, which is often associated with poor posture habits, an overly sedentary existence, discomfort, and progressive deformity of the body's frame. The damaging and painful effects of postural strain can successfully be avoided, while improving health and lifting energy at the same time, with effective self-help techniques that take only minutes per day to practice.

Introduces U.S. business law and covers such topics as incorporation, partnerships,

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commercial codes, bankruptcy, contracts, and patents

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"Economics Made Simple" is a book written for people who know little about economics but are intimidated by the subject. It is written in a simple conversational style that will make a fifth grader relax and enjoy reading about a subject that gives most people difficulty. Its subject matter includes topics like, 1) "Why did the economic crisis of 2008 happen?" 2) "Why are some people paid millions of dollars while most people struggle just to make ends meet?" 3) "How is money created?" 4) "Where did it all begin?" 5) "Does health care need fixing?" 6) "Why do we need a government to do things for us?" 7) "Why should anyone bother to learn economics?" After reading this book, readers will have a better understanding of why things are the way they are, and what can be done to change things that are seen as wrong. The book is intended to empower Americans to make changes in an economic system that impacts everyone's life.

This is the book that smashed sales records and sold over a million copies around the world. Making Money Made Simple illustrates the essentials of money, investment, borrowing and personal finance in a way that only Noel knows how.

Follow the Path to Success in Federal Construction Contracting Opportunities abound in federal government construction contracting, but the devil is in the details.

Companies performing work for the federal government must plan and operate based

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on very specific guidelines and regulations. Knowing how to work within those strict parameters makes the difference between success and failure. Federal Construction Contracting Made Easy is your road map to successfully identifying, planning, and completing government construction projects. This book guides you in finding opportunities, preparing winning proposals, and staying in compliance on construction projects. It is the one resource you will need to work in this competitive arena. The book provides guidance on:

- Understanding the Federal Acquisition Regulation and knowing when and how to use it for your benefit and protection
- Preparing quality control and safety programs that comply with federal regulations and processes
- Determining when a change order is required and how to price and properly process
- Identifying a claim and knowing how to process it

Federal Construction Contracting Made Easy is an invaluable resource for construction firms, architect/engineer firms, subcontractors, and vendors that want to do business with the federal government. Plus! A handy glossary of terms is included. Bonus: Federal Construction Contracting Made Easy: A Field Guide to the FAR is available as a supplement for project superintendents.

There's actually nothing easy about U.S. immigration law, but this book explains it in the plainest possible English, covering both eligibility for U.S. visas and green cards and the practical requirements of obtaining them. Useful for would-be immigrants and those who assist them.

This easy to understand book explains Workers' Compensation coverage for your

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employees and provides information and tips you can use to reduce your Worker's Compensation premium, reduce injuries and accidents, and make sure your injured employees are getting the benefits you pay for. The key to providing proper benefits to injured worker's while reducing your premium costs is understanding Worker's Compensation coverage, premium calculation, and benefits. Included in this book are sample forms for internal claims tracking, job injury tracking, and safety programs. Written in generic form, this book is meant to explain basic Workers' Compensation concepts for the US and Canada. This book is perfect for all businesses of all sizes. Not only is this Worker's Compensation educational book great for businesses, it is also perfect for training and education use including schools, regulatory agencies, and insurance companies.

This book will give you the tools to prepare some of the most common tax returns. As you read through each chapter, you will learn the tax laws and see them in practice with comprehensive illustrations. Throughout the book there are review questions and tax problems for you to work out, because we believe practice is the key to learning. We have included an Answer Guide in the Appendix to assist you. There are two parts to this text. The first part will teach you to prepare a basic return while the second part will introduce some of the more involved aspects of taxation. Each chapter focuses on certain aspects and walks you through that aspect of the tax return step by step. By the time you finish this book you will be amazed at how easy it is to prepare a tax return!

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Mary W. Adams is an Enrolled Agent, eligible to represent taxpayers before the Internal Revenue Service. She has been preparing tax returns for several years with ABS Tax Service in Mobile, Alabama, giving her real world knowledge of tax preparation. She has been teaching tax preparation courses since 2001 and has captured the fundamentals of basic tax preparation in her own work, while trying to make the learning process as enjoyable as is the teaching process for her. She lives in Mobile, Alabama, with her husband and three children. She continues to prepare tax returns for ABS Tax Service.

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