

Word 2016 For Professionals For Dummies For Dummies Computers

In April 2015, the Institute of Medicine convened a public workshop to explore recent shifts in the health and health care industry and their implications for health professional education (HPE) and workforce learning. This study serves as a follow-up to the 2009 Lancet Commission report on health professions education for the 21st century and seeks to expand the report's messages beyond medicine, nursing, and public health. *Envisioning the Future of Health Professional Education* discusses opportunities for new platforms of communication and learning, continuous education of the health workforce, opportunities for team-based care and other types of collaborations, and social accountability of the health professions. This study explores the implications that shifts in health, policy, and the health care industry could have on HPE and workforce learning, identifies learning platforms that could facilitate effective knowledge transfer with improved quality and efficiency, and discusses opportunities for building a global health workforce that understands the role of culture and health literacy in perceptions and approaches to health and disease.

Word 2016 For Professionals For Dummies John Wiley & Sons

Psychology: An Introduction for Health Professionals will appeal to the undergraduate nursing and health science student seeking to understand patient responses and behaviours to various diagnoses, interventions and health outcomes. Written by Patricia Barkway and Deb O'Kane, the text is divided into two sections. The first introduces essential concepts and theories of psychology in the context of human development across the lifespan. The second focuses on applying these concepts and theories to healthcare issues and practice. Critical thinking questions encourage reflection on clinical practice. Case studies provide clinical relevance. Chapter 14 *Psychology in Practice* features discipline-specific case studies across 11 health disciplines. Research focus examples in each chapter assist students to link research to clinical practice. An eBook included in all print purchases. Additional resources on Evolve eBook on VitalSource. Instructor Resources. Image collection. PowerPoint slides. Test bank. Answer Key—critical thinking questions. Student resources: Glossary. Student practice questions. Discipline-specific case studies.

"It may seem like an eternity since your IT department upgraded you to the latest version of Microsoft Office. Prepare yourself, because Office 2016 is packed with updated features and new ways to increase your productivity in the office! With *Office 2016 at Work For Dummies*, we make it easy by breaking the content down into over 300 of the most common tasks and operations, providing you with straightforward, simple-to-navigate, approachable information. With four-color illustrations for visual support as you work through the tasks, and then nearly three hours of supporting video, you can choose your path for learning the ins and outs of Office 2016."--

Microsoft Excel 2016 for Mac OS X is a powerful application, but many of its most impressive features can be difficult to find. *Learn Excel 2016 for OS X* by Guy Hart-Davis is a practical, hands-on approach to learning all of the details of Excel 2016 in order to get work done efficiently on OS X. From using formulas and functions to creating databases, from analyzing data to automating tasks, you'll learn everything you need to know to put this powerful application to use for a variety of tasks.

This edited book engages with the richly interdisciplinary field of business and professional communication, aiming to reconcile the prescriptive ambitions of the US-centred business communication tradition with the more descriptive approach favoured in discourse studies and applied linguistics. A follow-up to the award-winning book *The Ins and Outs of Business and Professional Discourse Research* (Palgrave Macmillan, 2016), this volume brings together

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scholars and their recent work from wide-ranging business and professional settings to engage with the question of what counts as good data. The authors focus on four key themes - authenticity, triangulation, background and relevance - to shine a light on business and professional discourse as essential contextual and intertextual. This book will be of interest to scholars working in applied linguistics, sociolinguistics, and business communication, but also other social scientists interested in a range of perspectives on oral, written and digital language use in workplace settings.

"This book is specifically written for architecture students about to begin their careers"--

The information you need to create a virtual office that can be accessed anywhere Microsoft Office 365 is a revolutionary technology that allows individuals and companies of all sizes to create and maintain a virtual office in the cloud. Featuring familiar Office Professional applications, web apps, Exchange Online, and Lync Online, Office 365 offers business professionals added flexibility and an easy way to work on the go. This friendly guide explains the cloud, how Office 365 takes advantage of it, how to use the various components, and the many possibilities offered by Office 365. It provides just what you need to know to get up and running with this exciting new technology. Examines how Microsoft Office 365 allows individual users and businesses to create a virtual office in the cloud, enabling workers to access its components anytime and from anywhere Explains the cloud landscape and how Office 365 uses the technology to provide instant access to e-mail, documents, calendars, and contacts while maintaining information security Covers each element of the Office 365 product, including Office Professional Plus, Exchange Online, SharePoint, and Lync Online Shows how to take advantage of collaboration, instant messaging, audio/video conferencing, and online productivity tools In the famous, friendly For Dummies way, this handy guide prepares you to get your head in the cloud and start making the most of Office 365.

Master the Microsoft Office 2016 skills necessary for success in any medical office or health-related career with the new, reader-friendly ILLUSTRATED MICROSOFT OFFICE 2016 FOR MEDICAL PROFESSIONALS. This dynamic, visually focused book introduces the most important skills within Microsoft Office 2013 using step-by-step instructions and vibrant clear visuals. Readers examine actual medical examples and complete timely projects. Intriguing case studies related to today's medical industry prepare readers to meet contemporary medical office challenges. Beginner or experienced users will find ILLUSTRATED MICROSOFT OFFICE 365 & 2016 FOR MEDICAL PROFESSIONALS filled with relevant information that's essential now and ideal for long-term reference in any office administration, medical assisting, or health care career. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

THOSE WHO CAN, TEACH, 14th Edition, offers a state-of-the-art, dynamic, and reader-friendly approach to help students make informed decisions about entering the teaching profession. Using multiple sources, including biographies, narratives, profiles, and interviews with top educators and scholars, the text exposes students to the realities of teaching while inspiring and welcoming them to a rewarding, high-impact career. The acclaimed author team's direct, conversational tone invites readers to reflect on the satisfactions and problems of teaching in the United States, and casts a teaching career as a positive challenge. Important Notice: Media content referenced within the product

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In *Professionals' Ethos and Education for Responsibility*, Alfred Weinberger, Horst Biedermann, Jean-Luc Patry and Sieglinde Weyringer offer insights into different concepts and applications of professionals' ethos focusing on teachers' ethos.

Enhance productivity in any Office application with zero programming experience. *Mastering VBA for Microsoft Office 2016* helps you extend the capabilities of the entire Office suite using Visual Basic for Applications (VBA). Even if you have no programming experience, you'll be automating routine computing processes quickly using the simple, yet powerful VBA programming language. Clear, systematic tutorials walk beginners through the basics, while intermediate and advanced content guides more experienced users toward efficient solutions. This comprehensive guide starts at the beginning to get you acquainted with VBA so you can start recording macros right away. You'll then build upon that foundation to utilize the full capabilities of the language as you use loops and functions, message boxes, input boxes, and dialog boxes to design your own Office automation program. Add-ins, embedded macros, content controls, and more give you advanced tools to enhance productivity, and all instruction is backed by real-world practice projects in Word, Excel, Outlook, and PowerPoint. Productivity is the name of the game, and automating certain computing tasks is an easy solution with significant impact for any business. This book shows you how, with step-by-step guidance and expert insight. Expand Office 2016 functionality with macros. Learn how to work with VBA and the entire Office suite. Create effective code, even with no programming experience. Understand ActiveX, XML-based files, the developer tab, and more. VBA is designed to be understandable and accessible to beginners, but powerful enough to create specialized business applications. If you're ready to begin exploring the possibilities, *Mastering VBA for Microsoft Office 2016* gets you started right away.

The Fifteenth Edition of this trusted text focuses on preparing students for employment in today's increasingly dynamic, digital, and global environment. The authors emphasize helping students to understand employers' expectations; build confidence; and develop the knowledge and skills necessary to become strong, competent employees and leaders. **THE ADMINISTRATIVE PROFESSIONAL: TECHNOLOGY AND PROCEDURES**, Fifteenth Edition, features updated content, an appealing design, an abundance of practical applications, and a new MindTap website to enhance learning and engage students right from the start. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

The most comprehensive guide to Microsoft Word 2016. If you're a professional who uses Word, but aren't aware of its many features or get confused about how they work best, *Word 2016 For Professionals For Dummies* answers all your burning questions about the world's number-one word processing software.

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Offering in-depth coverage of topics you won't find in *Word 2016 For Dummies*, this guide focuses on the professional's needs, giving you all you need to know not only do your job well, but to do it even better. As Microsoft continues to hone Word with each new release, new features are added beyond basic word processing. From using Word to create blog posts to importing data from Excel to expertly flowing text around objects, it covers the gamut of Word's more advanced capabilities—including those you probably don't know exist. Whether you're looking to use Word to build a master document, collaborate and share, publish an ebook, or anything in between, the thorough, step-by-step guidance in *Word 2016 For Professionals For Dummies* makes it easier. Discover neat Word editing tips and tricks to create complex documents Share documents and collaborate with others Format text, paragraphs, and pages like never before Add Excel charts and graphics to Word documents Create an ebook Essential reading for the Word power user who wants to be more productive and efficient at work, this handy guide gives you the boost to take your skills to the next level.

The Microsoft Word text editing program is one of the most popular programs used today for writing letters, reports, flyers, and more. It is embraced by business, education, health care, and government institutions. This concise, step-by-step instructions and exercises in this book will get users thoroughly and efficiently acquainted with this valuable program. After working through the books, users have the opportunity to take the Microsoft Office Specialist® (MOS) exam and receive an official certificate -- a useful document in the workplace or on a resume. For optimal exam preparation, various additional materials are available, including an ample assortment of practice files. Even aside from the exam, this is the ideal book for learning crucial Word skills, including: creating and editing text; creating lists and tables; working with pictures; using WordArt, shapes, and SmartArt; formatting documents; adding captions, footnotes, and a table of contents; adjusting document views; and more.

In today's world, healthy aging and a fulfilling lifestyle are important to older members of society, with many opting to remain as independent and mobile as possible for as long as possible. However, elderly individuals tend to have a variety of functional limitations that can increase the likelihood of debilitating falls and injuries. Assessments of functionality are very often only performed following an accident, which implies a hindsight bias because results do not necessarily reflect pre-accidental performance capacities. Furthermore, these belated measures do little to reduce the likelihood of new falls. As such, it is imperative that personalized preventative approaches are taken to prevent falls. *Integrated Care and Fall Prevention in Active and Healthy Aging* contains state-of-the-art research and practices related to integrated care, fall prevention, and aging throughout areas ranging from medical to social aspects of care, health economy, standards, pathways and information scopes, practices and guidelines, technology, etc. Covering topics such as active care and healthy aging, it is ideal for doctors, gerontologists, nursing home and long-care facility staff, scientists,

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researchers, students, academicians, and practitioners working in care pathways involving good practices of fall prevention in home care and community care settings.

Both computer rookies and pros can thoroughly master Microsoft Word 2016 applications quickly and efficiently with ILLUSTRATED MICROSOFT OFFICE 365 & WORD 2016: COMPREHENSIVE. Skills are accessible and easy to follow with a hallmark two-page layout that allows readers to see an entire task without turning the page. Using a concise, focused approach and user-friendly format, this book incorporates Learning Outcomes that outline the Microsoft Word 2016 skills addressed in each lesson. Larger full-color images reflect exactly what readers should see on their own computer screens. Each module begins with a brief overview of the principles of the lesson and introduces an updated case study for further application to ensure readers gain a full understanding of Microsoft Word 2016. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

In Professional Communication in Speech-Language Pathology: How to Write, Talk, and Act Like a Clinician, Fourth Edition, the authors introduce student clinicians to the various types of written and verbal communication they will encounter across three different clinical settings: university clinics, medical settings, and public schools. The text is written in a student-friendly manner, with appendices that provide examples of diagnostic and treatment reports, data sheets, and important acronyms in medical and school settings. Chapters cover verbal interactions with families, allied professionals, and supervisors, as well as written and verbal communication across the university, medical, and school settings. Also included are scenarios written in the form of vignettes that address issues of ethics, interviewing, and procedures for managing protected health information. New to the Fourth Edition: * New pedagogical features (chapter learning outcomes and reflection questions). * References and content updated throughout to reflect the current state of research and evidence-based practice. * Updated information regarding current requirements and policies for written documentation. * Expanded information regarding HIPAA and the ASHA Code of Ethics. * Expanded content regarding interacting with supervisors and generational differences. * Material on methods for improving writing and editing. * Numerous additional examples to further clarify the content and portions reorganized for greater flow of information. * Content has been edited to be more concise and reader friendly. Disclaimer: Please note that ancillary content (such as documents, audio, and video, etc.) may not be included as published in the original print version of this book.

This book will serve to persuade students, educators, politicians, lawmakers, and community leaders in the debate on abortion. It will emancipate the reader from mundane and restrictive analyses, such as those lobbed by courts, legislatures, and mass media. It scathes routine constrictions and liberates fresh thoughts on specialized topics, including choice, penance, and parenthood. The book offers powerful perspectives about legalized termination and reduction, using allusions to cult films and images from pop culture to explore dark realities and seldom discussed principles of survival and procreation. Its analysis is bolstered by frameworks adopted from feminism, film studies, queer theory, religious analysis, legal studies, criminal justice, social science, and economics.

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This book provides instructions - including many brand-new tutorials - for formatting pleadings, contracts, and other complex documents with Word 2016. The author, an experienced and highly regarded software trainer with an extensive legal word processing background, takes an in-depth look at Word's "logic," the key to successful formatting and troubleshooting. To help make Word more user-friendly, she explains how to change the default font and paragraph settings, customize the Ribbon and the Quick Access Toolbar, and use time-saving features like keyboard shortcuts, field codes, and Quick Parts. She demystifies everyday features such as line spacing, before and after spacing, headers and footers, page numbering, and automatic paragraph numbering. In addition, she focuses on legal-specific tasks: aligning text with pleading line numbers; creating, generating, and troubleshooting a Table of Contents and a Table of Authorities; using Track Changes; and comparing documents (redlining). Finally, she touches on the issues of metadata removal, document corruption, and file conversions. The book is filled with pragmatic tips, shortcuts, troubleshooting advice, and workarounds.

Updated to reflect the latest innovations, this third edition of Social Media helps readers understand the foundations of and principles behind social media; manage and participate within online communities; and succeed in the changing field of modern public relations.

Are you looking to increase office productivity, grow you career, get that promotion or gain valuable new skills, tips and techniques - Enroll now in Microsoft Word 2019-2016-2013 Course Bundle: 3 In 1 and learn hands-on from experienced industry professionals, providing real world learning. In this course you will learn: - Work with NEW Math tool - Inserting 3D object in your Word document - Learn how to insert and work with equations within your document - Understand NEW Word learning tools and work with translate options - How to manage and share documents - Preparing documents & set tracking options - Advanced editing features Protecting and designing advanced documents - Applying advanced formatting and styles - Learn shortcuts, tips, and techniques along with several quizzes to fully prepare you from not only the examination point of view, but acquire skills, giving you a competitive edge, and much more.... Requirements - Basic computer knowledge - No prior experience with word processing is required Who this course is for: - Beginner level students who wish to quick increase their skill set with this crash course on Word 2019 and Word 2013 - Anyone who works with word processing or publishing documents.

"David Kingsbury, Assistive Technology Instructor at The Carroll Center for the Blind, lays out the key steps for preparing professional-looking Word documents using the two most popular PC-based screen reader programs: JAWS and NVDA. Particular attention is devoted to formatting requirements of the three most commonly used academic style guides: APA, MLA, and the Chicago Manual of Style. Among the topics covered: using ribbon menus; font, paragraph, and margin settings; adding headers that adhere to academic style guide requirements; headings and styles; constructing tables; managing citations and bibliographies; and tools for proofreading and review. An appendix with a list of keystrokes is included for convenient reference. You can also download a set of files with practice exercises to hone your skills. Note: This book is based on use of Word 2016 and 2019, but also largely compatible with 2007, 2010, and 2013"--Publisher's website.

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A practical, hands-on approach to using Office 2016 applications to create and edit documents and get work done efficiently. You'll learn how to customize Office, design, create, and share documents, manipulate data in a spreadsheet, and create lively presentations. You'll also discover how to organize your email, contacts, and tasks with the new Outlook for Mac. Conveying information quickly and concisely, the book brings you from beginner or intermediate to an experienced and confident user. Office for Mac remains the leading productivity suite for Mac, with Apple's iWork and the free OpenOffice.org trailing far behind. Now, it's been updated with a cleaner interface and more compatibility with Exchange and SharePoint. This book provides the best combination of accessible and focused coverage of the Office 2016 applications. Rather than cover every seldom-used feature, the book covers real-world usage, putting emphasis on practical tasks and troubleshooting common problems, such as sharing documents with Windows users and older versions of Office. What You Will Learn Create professional documents for home and business using Word Edit documents collaboratively in real time with your colleagues Record and manipulate data using spreadsheets Use your data to create powerful and convincing charts Build persuasive multimedia presentations in PowerPoint Deliver presentations like an expert Keep your e-mail under control with Outlook Stay on top of your schedule and your tasks Who This Book Is For Any Mac user who needs to work with Word, Excel, PowerPoint, or Outlook either for business or for pleasure. Professionals, students, and home user alike will benefit from straightforward explanations, step-by-step instructions, and effective workarounds for everyday problems.

Requiring no prior knowledge of mathematics or health care, MATH FOR HEALTH CARE PROFESSIONALS, 2e is a comprehensive, foundational resource that is equally effective in the classroom or for self-study. It emphasizes the fundamentals of mathematics as well as their application to health care. Drug dosages, intake and output, weights and measures, temperatures, IV drip rates, and conversions are a focus, while illustrations of syringes, prescriptions, medication labels, IV bags, and I and O charts allow the reader to practice real-life health care skills requiring mathematics. Actual health professionals also share how they use math in their careers. The Second Edition includes all-new chapters devoted to pre-algebra and geometry as well as statistics. It also offers new coverage of body mass index, 24-hour time, calculating the volume of containers of various shapes and sizes, and more. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

For non-IT professionals, IT can be source of much frustration. The relationship of many non-IT professionals and IT department of their organization is like a troubled marriage. Even being expert in their field, they keep looking for support for minor things from the trainees and executives of IT department. It is really a common sight for non-IT professionals, including ones to whom IT-reports, to complain that they really don't understand what IT does and how it operates. Such comments are veiled criticism of IT department, but in fact, show the vulnerability of the non-IT professional towards Information Technology. This book "Information Technology Decoded" is intended to help such non-IT professionals, bureaucrats, business leaders and entrepreneurs from various backgrounds and areas of expertise, to enhance their IT skills efficiently and productively and put themselves at par with IT experts and take a leap ahead among

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their fraternity. The book offers essential IT management skills to help all the Non-IT professionals - bureaucrats, business leaders, lawyers, judges, marketing executives, government servants, doctors, HR managers, teachers, pharmacist, scientist, architects, actors, entrepreneurs and all other Non-IT professionals. The book is not meant to make an IT specialist out of every Non-IT professional, but to make every Non-IT professional help to walk an extra mile to be ahead of their competition and have the confidence to resolve the IT issues and work with IT staff for better decision making and improving productivity. An increasing part of our everyday life involves around technology. With the penetration of technology, the daily use of various computer applications (Windows, MS Office, web browsers, email clients, web pages and Scripting) has become essential. We use telecommunications and information technology tools to display shared content (emails, files, content stored on remote servers) more and more frequently. Therefore, it has become necessary for Non-IT professionals not only to know the basics but advance features of these applications to be at par with industry standards. The book has all the topics covered to give them the necessary extra mileage. The book starts with fundamentals of computers and operating system in first two chapters. Chapter 3 starts with basics of MS-office. Chapter 4 covers the basics of Word 2016. Chapter 5 and 6 covers advance formatting techniques in Word 2016 and mail merging, which is an important feature which all professionals should know about. Chapter 7 covers the basics of Excel 2016, whereas Chapter 8 and 9 deals with basics and advance formatting techniques in Excel 2016. Chapter 10 discusses all about computation in Excel, use of various function and developing charts using Excel 2016. Chapter 11 covers most widely used presentation software Powerpoint 2016. Chapter 12 tells about using graphics in Word, Excel and Powerpoint. Chapter 13 introduces you to basic yet powerful database management application - Access 2016. Here you learn to create tables, and working with records. Chapter 14 covers various ways to extract information from the database. Chapter 15 covers all about Internet and emailing. Chapter 16 introduces you to basics of Hyper Text Markup Language (HTML) and concept of webpage. Chapter 17 and 18 introduces you to scripting languages, are used to create programs of limited capability, called scripts, that execute Web site functions on a Web server or browser Javascript and VBscript. Chapter 19 introduces you to Structured Query Language (SQL), which even best of the IT professionals find it difficult to understand. The basics of the SQL has been discussed in this chapter to extract the information from database using commands. Get ready for academic and workplace success! This comprehensive learning package integrates keyboarding, essential and advanced word processing, document formatting and design, and communication skills within a single text, along with a strong emphasis on honing skills by competing projects in a realistic office environment. Using Microsoft Word 2016, you will format advanced business correspondence, tables, reports, mail merge files, graphics, and a broad range of common document types, including meeting, travel, news, legal, medical, and human resources/employment. The text includes 15 modular projects and three comprehensive projects to help you apply what you learn and prepare you to be productive from day one when beginning your professional career. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Computers have become a part of our daily life. Almost anybody who has a writing task,

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including workers, writers, students and professionals, can benefit from the speed, convenience and reliability of a word processor like Microsoft Word, a computer application for electronically writing and storing documents of every kind. Microsoft upgrades and releases its new versions with improved features regularly and currently it is the 2016 version. Word has many short cuts and features for making the work easy and saving time. Here in this book, we have unveiled some of those streamlined tricks of Word 2016 benefiting your valuable time. Yes, an absolute handbook for a professionally better you...

This book argues that integrating artistic contributions – with an emphasis on culture and language – can make Science, Technology, Engineering and Mathematics (STEM) subjects more accessible, and therefore promote creativity and innovation in teaching and learning at all levels of education. It provides tools and strategies for managing interdisciplinary learning and teaching based on successful collaborations between researchers, practitioners and artists in the fields of the Arts and STEM subjects. Based on contributions by educators, scientists, scholars, linguists and artists from around the globe, the book highlights how we can demonstrate teamwork and collaboration for innovation and creativity in STEAM subjects in the classroom and beyond. The book reflects the core of human rights education, using local languages and local knowledge through art as a tool for teaching human rights at school, and bringing to light questions on diversity, ecology, climate change, environmental issues, health and the future of human beings, as well as power relations between non-dominant (minorities) and dominant (the majority) groups in society.

Practical Personal Computing for Healthcare Professionals

Explore Word's top tools and undiscovered features, and learn how to use them optimally in a business or real-world setting Key Features Use MS Word more efficiently and leverage this handy guide to help you when you get stuck Collaborate online effectively and format a variety of professional documents expertly Hone your MS Word troubleshooting skills to solve formatting problems and issues encountered by everyday users Book Description Microsoft Word, or MS Word, is a word processor developed by Microsoft. Although Word is one of the office productivity applications included in the Microsoft Office suite, it can also be purchased as a standalone product. MS Word enables you to create, edit, and save professional documents, among other helpful features. Anyone who wants to get better at working with Word will be able to put their MS Word knowledge to use with this practical guide. The book takes a hands-on problem- and solution-based approach to implementation and provides associated methodologies that will have you up and running and productive in no time. Complete with step-by-step explanations of essential concepts and practical examples, you'll begin by exploring different versions of Microsoft Word and understand how these versions impact collaboration with others, along with exploring the features available. Throughout the book, you'll learn how to work more productively and efficiently, with others as well as by yourself, using Word's sharing and collaboration features and the new reading and accessibility features. By the end of this Microsoft Word book, you will be able to troubleshoot common issues that may arise when working with documents. What you will learn Track a document's changes as well as comment on and review changes by others, both locally and remotely Use Word's navigation and view features to improve productivity Generate more consistently formatted documents with Styles

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the medical industry prepare readers to meet contemporary medical office challenges. Both beginning and experienced computer users benefit from the book's straightforward approach and ongoing value as a reference tool. MICROSOFT WORD 2013 FOR MEDICAL PROFESSIONALS ensures readers quickly develop the Word skills necessary to support a front or back office of a clinic, hospital, or medical practice with great success. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

People professions - such as social work, teaching, nursing, ministry and counselling - are at heart ethical or moral enterprises. Much recent theorizing has been concerned to show that effective professional deliberation and judgement cannot be reduced either to technical rationality or to simple obedience to general occupational procedures or prescriptions. Professional judgement would seem to require the development of a distinctive mode of practical (ethical) reflection or 'wisdom' - perhaps along the lines of Aristotle's 'phronesis' or practical wisdom. Reflection is required to address such key professional concerns as: What is the impact of official prescription and regulation on professional judgement? How should conflicts of professional judgement and public/political accountability be resolved? How might one reconcile tensions between universal justice and equality and particular client need? What is the role of emotion and/or affect in 'people professional' practice? This ground-breaking work addresses, in a thoroughly multidisciplinary way, the central question of the nature of professional judgement and deliberation that has recently come to the fore in the academic literature of profession and professionalism. It proposes a marked shift - in theory, practice and policy-making - away from technical-rational approaches to professional decision-making in favour of reflection and deliberation informed by responsible moral judgement. This reflects a significant progressive trend in this literature by taking practical wisdom, rather than technical rationality, to lie at the heart of professional judgement. It is unique in bringing together key authors from different professional fields to address the issue of professional wisdom in a cross-professional and multidisciplinary way.

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