



TWO PROVEN TOOLS FOR SUCCESS IN ONE STEP-BY-STEP POCKET GUIDE Whether you've been using Six Sigma for years or are just starting to, you know it takes hard work to get it right. But WorkOut, developed by General Electric, can increase Six Sigma's success. Rath & Strong's WorkOut for Six Sigma Pocket Guide shows you how, with an action-ready game plan that you can apply to your initiative - right now. Learn how to: Set the stage for Six Sigma's success Find out if you're in trouble - and get back on track Make a good Six Sigma initiative even better See actual results--in less than three months "If you want to bring the power of WorkOut to Six Sigma, this pocket guide is an invaluable tool."--Ron Ashkenas, co-author of The GE Work-Out Six Sigma: A data-driven approach to meeting customer requirements, solving process problems, and achieving bottom-line results. WorkOut: The revolutionary problem-solving program that brings management and workers together to bust bureaucracy. Companies worldwide use Six Sigma to measure and improve performance. Others use WorkOut to get quick bottom-line results and empower their workforce. But few enjoy the enormous success General Electric achieved by combining these approaches. Rath & Strong shows you how to get that synergy, with a handy pocket guide full of charts, checklists, assessment tools, and cases that help you: Prepare for, reenergize, or enhance a Six Sigma initiative Use a fast, simple alternative to Six Sigma Make your culture more participative, data-driven, and customer-focused Engage your front-line workers in Six Sigma

The companion follow-up to one of the bestselling Six Sigma books ever published An alarming number of Six Sigma projects are failing--not because of misuse of Six Sigma's statistical tools but because of internal politics and poor communication between team members and the rest of the organization. The Rath & Strong's Six Sigma Team Pocket Guide helps team leaders and members reverse this trend, explaining the interpersonal and political skills needed to make each Six Sigma project a success. Written in the "pocket guide" format that proved so successful with the first Rath & Strong guide, and based on the firm's popular Six Sigma training workshops, this handy reference will show Six Sigma team leaders and members how to: Get buy-in and cooperation from all levels of the organization Lead or participate in productive team meetings Plan the people/team side just as they would plan the technical side

A simple, take-along guide to achieving lasting business results A companion to the bestselling Rath & Strong Pocket Guide to Six Sigma, Rath & Strong's Pocket Guide to Advanced Six Sigma Tools is designed to help Six Sigma black belts, green belts, and team leaders from every field to implement the most powerful tools in Six Sigma without getting bogged down in statistical theory. This pocket-sized field guide provides practical advice on the use of advanced tools, such as: sampling, analysis of variance, multiple regression, and design of experiments. Each tool is explained in easy-to-understand language, permitting the reader to solve real-world problems in any area of business. Covers step-by-step implementation of the most important Six Sigma tools. Features a heavy emphasis on applying the best tools to solve practical business problems. Explains how to use Microsoft Excel and Minitab statistical software to simplify the process.

Many references on Six Sigma stress the importance of defining processes. all too often, practitioners on a Six Sigma project rely on flowcharts for this crucial step. Unfortunately, flowcharts only show decision points, and the steps taken to reach those decisions are overlooked, including vital departmental interactions and communication patterns. This is the focus of Defining and Analyzing a Business Process: a Six Sigma Pocket Guide, which helps to fill the gaps found on flowcharts and provides a more complete big-picture view of the processes. This pocket guide details a methodology on how to analyze your existing processes. the book uses two distinct approaches: first a Business Interaction Model and second an Integrated Flow Diagram. Once the analysis phase is complete, the pocket guide presents a method on how to innovate your process to optimize its operation. the book moves away from the theory and jumps headlong into a systemic approach to change. As a pocket guide, it can easily be used as a reference or as a teaching aid, and is ideal for anyone who uses processes at any level. Preview a sample chapter from this book along with the full table of contents by clicking here. You will need Adobe Acrobat to view this pdf file.

Bring the miracle of Lean Six Sigma improvement out of manufacturing and into services Much of the U.S. economy is now based on services rather than manufacturing. Yet the majority of books on Six Sigma and Lean--today's major quality improvement initiatives--explain only how to implement these techniques in a manufacturing environment. Lean Six Sigma for Services fills the need for a service-based approach, explaining how companies of all types can cost-effectively translate manufacturing-oriented Lean Six Sigma tools into the service delivery process. Filled with case studies detailing dramatic service improvements in organizations from Lockheed Martin to Stanford University Hospital, this bottom-line book provides executives and managers with the knowledge they need to: Reduce service costs by 30 to 60 percent Improve service delivery time by 50 percent Expand capacity by 20 percent without adding staff

Maximise the quality and efficiency of your organisation with Lean Six Sigma Are you looking to make your organisation more effective and productive? If you answered "yes," you need to change the way it thinks. Combining the leading improvement methods of Six Sigma and Lean, this winning technique drives performance to the next level—and this friendly and accessible guide shows you how. The third edition of Lean Six Sigma For Dummies outlines the key concepts of this strategy and explains how you can use it to get the very best out of your team and your business. The jargon-crowded language and theory of Lean Six Sigma can be intimidating for both beginners and experienced users. Written in plain English and packed with lots of helpful examples, this easy-to-follow guide arms you with tools and techniques for implementing Lean Six Sigma and offers guidance on everything from policy deployment to managing change in your organisation—and everything in between. Gives you plain-English explanations of complicated jargon Serves as a useful tool for businesspeople looking to make their organisation more effective Helps you achieve goals with ease and confidence Provides useful hands-on checklists Whether you want to manage a project more tightly or fine-tune existing systems and processes, the third edition of Lean Six Sigma For Dummies makes it easier to achieve your business goals.

The Lean Six Sigma Pocket Toolkit: A Quick Reference Guide to Nearly 100 Tools for Improving Quality and Speed McGraw Hill Professional

Not a tool guide or a test-prep guide, this book is designed specifically to address topics that the author has found to cause problems, issues, and concerns for most Black Belts over the years.

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If you are starting to learn about the concepts of streamlining a business process, you are in the right place. We will introduce you to the methodologies of Lean, Six Sigma, and Lean Six Sigma. People with no experience in this area can get an idea of what it is all about. Get to know more about Lean Six Sigma, how important it is, and how you can benefit from it professionally with this book, and begin your journey towards building a strong career path.

Meet all your customers' needs—and your company's goals—with the tools and techniques of Lean Six Sigma 2 top-quality guides in 1 powerful eBook package! When you combine Lean Production and Six Sigma, you can't fail to deliver positive results on a continual basis. This powerful mix—called Lean Six Sigma—is what some of the world's most successful organizations use to launch themselves ahead of the competition—and stay there. Now, from one convenient ebook, you can access everything you need to accomplish the same goals. Lean Six Sigma—An Introduction and Toolkit provides all the background and tools you need to start your company on the path to long-term success. This two-in-one ebook contains: What Is Lean Six Sigma? This plain-English guide explains how you can use Lean Six Sigma to identify and eliminate waste, cut costs, and grow revenue. Featuring charts, diagrams, and case studies, it walks you

through all the fundamentals, explaining the "four keys" and how they apply to your own job: Delight your customers with speed and quality Improve your processes Work together for maximum gain Base decisions on data and facts The Lean Six Sigma Pocket Toolbox The Lean Six Sigma Pocket Toolbook is today's most complete and results-based reference to the tools and concepts you need to understand, implement, and leverage Lean Six Sigma. This hands-on reference provides: Analyses of nearly 100 tools and methodologies--from DMAIC and Pull Systems to Control Charts and Pareto Charts Detailed explanations of each tool to help you know how, when, and why to use it for maximum efficacy Sections for each tool explaining how to create it, how to interpret what you find, and expert tips

A Six Sigma mentoring guide presents a clear outline of the DMAIC model and guidelines for implementing specific teaching and leadership methodologies into an organization within a specific timeline.

Whether you are looking to significantly boost your earnings by becoming Six Sigma Certified or are simply looking learn about the strategies and tools necessary to support quality improvement initiatives, this training manual offers the largest value available.

Private Sector Strategies for Public Service Leaders No corner of the government or public sector has been spared from budget turmoil in recent years. Among budget cuts, increased requirements, and new threats and challenges, governments typically balance the scales through (1) increased funding and/ or (2) rationalizing services or service levels. This book gives you a third option. It's called high performance, and it's been implemented in the private sector—with great success—for more than two decades. This hands-on guide, written by the global consultants from Accenture, shows you how to apply these business principles in any public organization. Learn how to: Improve the outcomes you deliver— while lowering the cost to deliver them. Streamline your operations—by increasing speed, agility, and efficiency. Build a high-performance “anatomy” to strengthen your organization. Manage assets, decrease risks and losses, and deliver true excellence. Featuring case studies from the public sector, including federal, state, local, agencies, bureaus, and departments, this unique guide takes you inside government organizations, where high performance “anatomy” is already making a difference. You'll discover low-cost techniques deployed by the Naval Air Systems Command and the IRS, as well as high-performance solutions for problems as diverse as homeland security, disaster response, health care costs, and dwindling resources. High Performance Government provides a proven method for adapting to the “New Normal” of lower budgets by showing you how to do even more with even less—creating a learning, working environment that reacts to change. This is how the top companies in the world increase productivity and profits through any market conditions. From Wall Street to Washington and Main Street, real success is driven by execution excellence. This book gives you the solutions you need to lower cost and create a leaner more efficient organization. Praise for Building High Performance Government “Building High Performance Government is a fast read with a big message. It explains how the inevitable downsizing of governments at all levels—federal, state, local—doesn't have to also mean fewer or lower-quality services. This book highlights viable strategies already in use today to create better alignment and greater productivity in government.” —Graham Richards, Former Mayor of Fort Wayne, Indiana “Every level of government is experiencing a budget crunch these days, and that always results in slashing services. This book can help public sector leaders find another option—how to deliver on their core mission at a much lower cost.” —Sean O'Keefe, CEO , EADS North America, former Administrator of NASA, former Secretary of the Navy and former chancellor of Louisiana State University (LSU) “A solid read for federal, state, and local government leaders wondering how to ‘do more, without more.’ Building High Performance Government focuses on the main things that leaders can do to help their organization get more out of each tax dollar while also improving quality and speed—an absolutely essential requirement in today's fiscally constrained environment.” —David Melcher, Senior Vice President, ITT Corporation; President, ITT Defense & Information Solutions, US Army Lieut enant General (Ret.) formerly the Army's Military Deputy for Budget and Deputy Chief of Staff for Programs in the Pentagon

Six Sigma provides a quantitative methodology of continuous (process) improvement and cost reduction, by reducing the amount of variation in process outcomes. The production of a product, be it a tangible product like a car or a more abstract product like a service, consists of a series of processes. All processes consist of a series of steps, events, or activities. Six Sigma measures every step of the process by breaking apart the elements within each process, identifying the critical characteristics, defining and mapping the related processes, understanding the capability of each process, discovering the weak links, and then upgrading the capability of the process. It is only by taking these steps that a business can raise the 'high-water mark' of its performance. IT is now a fundamental part of business and business processes; this book demonstrates how IT can be made to work as an enabler to better business processes, and how the Six Sigma approach can be used to provide a consistent framework for measuring process outcomes. ITIL defines the 'what' of Service Management; Six Sigma defines the 'how' of process improvement; together they are a perfect fit of improving the quality of IT service delivery and support. The Six Sigma approach also provides measures of process outcomes, and prescribes a consistent approach in how to use these metrics. This Pocket guide, provides a coherent view and guidance for using the Six Sigma approach successfully in IT service organisations. It particularly aims to merge ITIL and Six Sigma into a single approach for continuous improvement of IT service organizations.

Shares an overview and introduction to Six Sigma concepts, terminology and methods, outlining 41 Six Sigma tools including the "Critical To Quality" tree, the "Failure Mode and Effects Analysis" and the VOC Data-Collection System, detailing step-by-step approaches for specific needs from strengthening a market position to increasing profits.

Unlike other pocket guides, this guide is designed specifically to address topics that the author has found to cause problems, issues, and concerns for most Black Belts over the years. As such, its primary purpose is to serve as a useful reference guide for the Black Belt throughout his or her busy day, and particularly in meetings. Though not intended to be a tool guide like other pocket guides or a preparation guide for the ASQ certifications, it will nonetheless serve as a useful reference guide for both the ASQ Black Belt and Master Black Belt certification examinations. Black belts will enjoy reading this pocket guide and find it invaluable in their daily work.

The fast and easy way to understand and implement Six Sigma The world's largest and most profitable companies—including the likes of GE, Bank of America, Honeywell, DuPont, Samsung, Starwood Hotels, Bechtel, and Motorola—have used Six Sigma to achieve breathtaking improvements in business performance, in everything from products to processes to complex systems and even in work environments. Over the past decade, over \$100 billion in bottom-line performance has been achieved through corporate Six Sigma programs. Yet, despite its astounding effectiveness, few outside of the community of Six Sigma practitioners know what Six Sigma is all about. With this book, Six Sigma is revealed to everyone. You might be in a company that's already implemented Six Sigma, or your

organization may be considering it. You may be a student who wants to learn how it works, or you might be a seasoned business professional who needs to get up to speed. In any case, this updated edition of Six Sigma For Dummies is the most straightforward, non-intimidating guide on the market. New and updated material, including real-world examples What Six Sigma is all about and how it works The benefits of Six Sigma in organizations and businesses The powerful "DMAIC" problem-solving roadmap Yellow, Green and Black—how the Six Sigma "belt" system works How to select and utilize the right tools and technologies Speaking the language of Six Sigma; knowing the roles and responsibilities; and mastering the statistics skills and analytical methods Six Sigma For Dummies will become everyone's No. 1 resource for discovering and mastering the world's most famous and powerful improvement tool. Stephen Covey is spot-on when he says, "Six Sigma For Dummies is a book to be read by everyone."

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