

Principles Of Personnel Management

Principles and Practice of Public Personnel Administration: A Nigerian Perspective is an elegant attempt to make clear the boundaries, purview, content, context, environment and challenges of personnel administration in Nigeria. The author's preference of the title of "Public Personnel Administration" to the more contemporary concept of Human Resource Management is to underscore that administration of personnel in the public sector remains bureaucratic, workforce-centred, rule-bound etc. Furthermore, despite the technicalities and innovations which the human resource management approach seeks to bring into people management in organisations, the objective basically remains procurement, utilization and disengagement of manpower - the age long concerns of personnel management. The book provides a simple source material for both practicing and student administrators in the area of people management. Students of public administration, business management, and all disciplines that offer courses in personnel or human resource management will find it a very useful beginner's handbook.

Principles of Personnel Management New York : McGraw-Hill Human Resource Management - Principles and Practice Vikas Publishing House

Written for practitioners and students in health-related disciplines, this practical hands-on guide to human resources, covers such topics as recruitment, compensation and benefits, training, termination, legal issues, labor unions, and more. Each chapter is introduced by a case study related to the material that follows. The case study is resolved by the end of each chapter and includes expert commentary and practical suggestions that can be used in the real world. Chapters also feature learning objectives, questions for review and discussion, key terms, and spotlight on customer service. Numerous examples, sample forms and documents are also included. The Third Edition includes new employment related legislation and case law, including the Health Insurance Portability and Accountability Act (HIPAA), a new chapter on the impact and effect of social media, more in depth and updated treatment of privacy and sexual harassment, expanded discussion of succession planning, and much more.

Human Resource Management: Principles And Practice Is Designed To Provide A Comprehensive Introduction To The Subject. It Is A Student-Oriented Textbook As It Satisfies The Requirements Of Students For An Exhaustive Exposure To The Principles And Practice

Applied Human Resources Management is designed to give business students in-depth hands-on learning experiences that will help them practice the principles they are learning and develop the skills necessary when dealing with people in diverse settings and situations. The text: - covers critical issues in the effective management of human resources, which can be used for class discussions, or be given as homework problems, or used as essay questions on tests. - presents students with a situation where they can apply an HRM concept or principle to a new situation, which can be used as in-class exercises, or for self-study - provides experiential exercises, giving students an opportunity to learn by doing, which can be used again as in-class or out-of-class exercises

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Principles of Human Resource Management is part of a major new national programme of texts and modules designed for undergraduate students following business studies degree courses. It provides 150 hours of high quality study designed to be used by students in a supported learning environment. The module provides a comprehensive introduction to the development of human resource management and the changing nature of work. It also covers some of the key topics in the field, including equal opportunities, employee resourcing, employee relations, reward management and employee development. Principles of Human Resource Management contains numerous activities, exercises and examples to develop an in-depth understanding of the subject. It is the most effective teaching and learning resource available at this level.

A comprehensive guide, this book covers employee relations and the legacy of quality and reengineering, and discussions on the growth of public personnel management in state and local sectors. The authors discuss affirmative action and equal opportunity case law, work and family issues, the Volcker Commission findings, an analysis of federal pay reform and innovative classification and compensation systems currently implemented by federal agencies, a discussion of constitutional and legal issues facing public personnel administration in areas such as AIDS and drug testing, figures and tables on collective bargaining laws and trends, and more.

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