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In recent years announcements of the birth of business anthropology have ricocheted around the globe. The first major reference work on this field, the Handbook of Anthropology in Business is a creative production of more than 60 international scholar-practitioners working in universities and corporate settings from high tech to health care. Offering broad coverage of theory and practice around the world, chapters demonstrate the vibrant tensions and innovation that emerge in intersections between anthropology and business and between corporate worlds and the lives of individual scholar-practitioners. Breaking from standard attempts to define scholarly fields as products of fixed consensus, the authors reveal an evolving mosaic of engagement and innovation, offering a paradigm for understanding anthropology in business for years to come.

The fourth edition of An Introduction to Project Management includes changes based on the PMBOK Guide, Fifth Edition (2013). Other features: Includes a guide for using Microsoft Project 2010. Provides a special 60-day free trial of MatchWare's MindView Business software

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(www.matchware.com/intropm), an integrated tool to create mind maps, Gantt charts, and other project documents. Includes free online access to AtTask, a leading web-based project management tool, and a guide for using this powerful software for portfolio optimization. Includes features in each chapter providing real-world examples and references, including Opening Cases and Case Wrap-Ups, examples of What Went Right, What Went Wrong, Media Snapshots, Best Practices, and a new feature with Video Highlights related to project management. Appendix C, Resources, provides case studies where students can apply various tools and techniques plus information on simulation software and project management certifications. Web site includes easy access to online quizzes, Jeopardy-like games, template files, Project 2010 files, links to sites mentioned in the text, and much more.

About This Book This book, "Managing Digital: Concepts and Practices", is intended to guide a practitioner through the journey of building a digital-first viewpoint and the skills needed to thrive in the digital-first world. As such, this book is a bit of an experiment for The Open Group; it isn't structured as a traditional standard or guide. Instead, it is structured to show the key issues and skills needed at each stage of the digital journey, starting with the basics of a small digital project, eventually building to the concerns of a large enterprise. So, feel free to

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digest this book in stages — the section Introduction for the student is a good guide. The book is intended for both academic and industry training purposes. This book seeks to provide guidance for both new entrants into the digital workforce and experienced practitioners seeking to update their understanding on how all the various themes and components of IT management fit together in the new world. About The Open Group Press The Open Group Press is an imprint of The Open Group for advancing knowledge of information technology by publishing works from individual authors within The Open Group membership that are relevant to advancing The Open Group mission of Boundaryless Information Flow™. The key focus of The Open Group Press is to publish high-quality monographs, as well as introductory technology books intended for the general public, and act as a complement to The Open Group Standards, Guides, and White Papers. The views and opinions expressed in this book are those of the author, and do not necessarily reflect the consensus position of The Open Group members or staff.

The theory of concurrent engineering is based on the concept that the different phases of a product lifecycle should be conducted concurrently and initiated as early as possible within the product creation process. Concurrent engineering is important in many industries, including automotive,

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aerospace, shipbuilding, consumer goods and environmental engineering, as well as in the development of new services and service support. This book presents the proceedings of the 21st ISPE Inc. International Conference on Concurrent Engineering, held at Beijing Jiaotong University, China, in September 2014. It is the first volume of a new book series: 'Advances in Transdisciplinary Engineering'. The title of the CE2014 conference is: 'Moving Integrated Product Development to Service Clouds in the Global Economy', which reflects the variety of processes and methods which influence modern product creation. After an initial first section presenting the keynote papers, the remainder of the book is divided into 11 further sections with peer-reviewed papers: product lifecycle management (PLM); knowledge-based engineering (KBE); cloud approaches; 3-D printing applications; design methods; educational methods and achievements; simulation of complex systems; systems engineering; services as innovation and science; sustainability; and recent research on open innovation in concurrent engineering. The book will be of interest to CE researchers, practitioners from industry and public bodies, and educators alike. Note: This pocket book is available in several languages: English, German, French, Spanish, Dutch. This pocket guide is based on the PMBOK® Guide Fifth Edition. It contains a summary of the

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PMBOK® Guide, to provide a quick introduction as well as a structured overview of this framework for project management. This pocket guide deals with the key issues and themes within project management and the PMBOK® Guide as follows: - Key terms and definitions in the project management profession - A short overview of the activities of PMI Inc., the organization and its standards: PMBOK® Guide, Standard for Project Portfolio Management, Standard for Program Management and other standards. - The essentials of the Project Lifecycle and Organization. - What are the key project management knowledge areas and processes? Main target Group for this pocket guide is anyone with an interest in understanding the PMBOK® Guide framework or a systematic approach for project management. The book is also very useful for members of a project management team in a project environment using the PMBOK® Guide as a shared reference. A complete but concise description of the PMBOK® Guide, for anyone involved in projects or project management, for only €15,95!

A Guide to the Project Management Body of Knowledge (PMBOK(R) Guide) is the go-to resource for project management practitioners. Reflecting this evolution, The Standard for Project Management enumerates 12 principles of project management and the PMBOK(R) Guide - Seventh Edition is structured around eight project performance

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domains. Both the standard and the guide reflect the wide range of development approaches that lead to value delivery. This edition is designed to address practitioners' current and future needs and to help them be more proactive, innovative, and nimble in enabling desired project outcomes. This edition of the PMBOK(R) Guide: reflects the full range of development approaches (predictive, adaptive, hybrid, etc.); provides an entire section devoted to tailoring the development approach and processes; includes an expanded list of models, methods, and artifacts; focuses on not just delivering project outputs but also enabling outcomes; and integrates with PMIstandards+(TM) for information and standards application content based on project type, development approach, and industry sector. Based on user feedback, the fifth edition of An Introduction to Project Management provides a separate chapter for planning integration and scope management and for planning time and cost management. Additional examples are provided for creating work breakdown structures and schedules. It also includes information on Basecamp, a free web-based project management tool, along with a user guide (replaces AtTask in Appendix B). In addition to updating many references and examples, this edition continues to include several popular features:- Follows the Project Management Institute's PMBOK(r) Guide, Fifth Edition (2013)- Has chapters

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for each process group and a comprehensive case study to illustrate applying tools and techniques throughout the project life cycle- Includes a Guide for using Microsoft Project 2013 - Provides a free trial of MatchWare's MindView Business software (www.matchware.com/intropm), a tool for creating mind maps, Gantt charts, and other project documents- Uses real-world examples and references, including opening cases and case wrap-ups, examples of what went right, what went wrong, media snapshots, best practices, and video highlights in each chapter- End of chapter materials include chapter summaries, quick quizzes, discussion questions, and exercises, with case studies provided in Appendix C-Comprehensive, secure instructor site available with lecture slides, solution files, test banks, etc.-Free Web site includes over fifty template files, online quizzes and games, data files for Project 2013, links to sites mentioned in the text, and much moreVisit the free companion Web site at www.intropm.com.

Presenting 17 tools developed through rigorous design science research, this book bridges the relevance gap within network management. In so doing, it proposes a novel system-framework and establishes a path towards a networks-as-practice view on inter-organizational relationships. The systems-framework builds on three institutionalized business practices: Networks-as-coordinated social systems, Networks-as-knowledge-

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creating platforms, and Networks-as-value-generating entities. Through these tools, Towards Relational Business Practices intends to propose a new managerial praxis and provoke new and improved frameworks and models for network management.

?????????(PMBOK?)????

To survive, let alone to thrive, your personal project management techniques ("PM you") will need to evolve as an ongoing "work in progress"; continually adapting & modifying to better suit the current situation & prevailing circumstances that you, your project team, and your employer find yourselves in for that particular project.

This book has been crafted for both the project management novice who is ready to confront their first real project, through to the seasoned veteran with several project battle campaigns under their belt.

Described within is the practical application of field-tested project management techniques to actual situations and prevailing circumstances where commercial realities have to be given serious consideration.

This book is based on many years of "real-world" System Development Life Cycle (SDLC) project management, the adaptation of the Project Management Body Of Knowledge (PMBOK®), the blending of Agile techniques, elements from other practices & principles, and the incorporation of the past experiences & lessons learnt from the various industrial backgrounds of those persons who graciously contributed to this book's creation.

The proper understanding and managing of project risks and uncertainties is crucial to any organization. It is of

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paramount importance at all phases of project development and execution to avoid poor project results from meager economics, overspending, reputation and environmental damage, and even loss of life. The Handbook of Research on Leveraging Risk and Uncertainties for Effective Project Management is a comprehensive reference source for emerging perspectives of managing risks associated with the execution and development of projects. Highlighting innovative coverage written by top industry specialists, such as complexity theory, psychological bias and risk management fallacies, probabilistic risk analysis, and various aspects of project decision making, this book is ideally designed for project and risk managers, project engineers, cost estimators, schedulers, safety and environmental protection specialists, corporate planners, financial and insurance specialists, corporate decision makers, as well as academics and lecturers working in the area of project management and students pursuing PMP, PMI-RMP, ISO 31000, etc. certification.

Program management is a rapidly emerging offshoot of project management. So much so that AT&T, IBM, and other organizations, both large and small in all sectors, have initiated a push to certify program managers. And, although universities offer courses in program management, there are few books available to guide program managers through this

This handbook is a comprehensive reference designed to help professionals address organizational issues from the application of the basic principles of management to the development of strategies needed to deal with

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today's technological and societal concerns. The fifth edition of the ASQ Certified Manager of Quality/Organizational Excellence Handbook (CMQ/OE) has undergone some significant content changes in order to provide more clarity regarding the items in the body of knowledge (BoK). Examples have been updated to reflect more current perspectives, and new topics introduced in the most recent BoK are included as well. This handbook addresses:

- Historical perspectives relating to the continued improvement of specific aspects of quality management
- Key principles, concepts, and terminology
- Benefits associated with the application of key concepts and quality management principles
- Best practices describing recognized approaches for good quality management
- Barriers to success, common problems you may encounter, and reasons why some quality initiatives fail
- Guidance for preparation to take the CMQ/OE examination

A well-organized reference, this handbook will certainly help individuals prepare for the ASQ CMQ/OE exam. It also serves as a practical, day-to-day guide for any professional facing various quality management challenges.

This book provides essential insights into how to rapidly and safely develop new sustainable products, no matter whether it is in the private sector, the public sector or the non-profit sector, and regardless of the specific national or business culture. The principles discussed were distilled from experiences and insights gained in numerous practical innovation endeavors, and from insider action research in connection with ongoing development, change management, and innovation

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projects in various areas and branches of the business world and non-commercial sector. In short, the practical work and research has revealed that, regardless of the specific product and/or business to be developed, clear advantages can be gained by using dynamic or agile methods based on modern theories. These advantages include: reduced risk of failure, shorter time to market, less money and effort spent, better outcome solutions, etc. than when classical methods are used. Accordingly, the book also highlights the differences between the classical/traditional and dynamic mindset and approaches. It offers suggestions on how to think, organize, lead, and act in order to excel in an increasingly complex and non-linear world. The more you can assimilate the theories, principles and methods – and integrate them in the culture you operate in – the greater the benefits will be for you and your organization. The use of standards to optimize the interoperability of systems has become commonplace in the business world. Though once believed to limit innovation, it has been shown that standardization promotes organizational growth. Through defining norms for given technologies, managers open themselves to new opportunities and developments. Effective Standardization Management in Corporate Settings is a pivotal reference source that assesses the link between standards and efficiency in the business world. This innovative publication addresses the economic importance, global impacts, effective tools, and strategies employable across all levels of an organization. Ideal for managers, business owners,

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business students, and IT professionals, this progressive book highlights the best practices and procedures to bring standardization to the forefront of the contemporary business model.

Presents professional information designed to keep Army engineers informed of current and emerging developments within their areas of expertise for the purpose of enhancing their professional development. Articles cover engineer training, doctrine, operations, strategy, equipment, history, and other areas of interest to the engineering community.

Note: This pocket book is available in several languages: English, German, French, Spanish, Dutch. This pocket guide is based on the PMBOK® Guide Fifth Edition. It contains a summary of the PMBOK® Guide, to provide a quick introduction as well as a structured overview of this framework for project management. This pocket guide deals with the key issues and themes within project management and the PMBOK® Guide as follows: - Key terms and definitions in the project management profession- A short overview of the activities of PMI Inc., the organization and its standards: PMBOK® Guide, Standard for Project Portfolio Management, Standard for Program Management and other standards.- The essentials of the Project Lifecycle and Organization. - What are the key project management knowledge areas and processes? Main target Group for this pocket guide is anyone with an interest in understanding the PMBOK® Guide framework or a systematic approach for project management. The book is also very useful for members of a project management team in a project environment

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using the PMBOK® Guide as a shared reference. A complete but concise description of the PMBOK® Guide, for anyone involved in projects or project management, for only 15,95!

Note: This pocket book is available in several languages: English, German, French, Spanish, Dutch. Dieses Taschenbuch bietet, wie der Titel schon sagt, eine Zusammenfassung des PMBOK® Guide . Hatten Sie mit dem PMBOK® Guide bisher noch nichts zu tun, dann werden Sie möglicherweise erstaunt sein zu hören, dass der PMBOK® Guide (A Guide to the Project Management Body of Knowledge) als weltweiter De-facto-Standard im Projektmanagement anerkannt ist. Mehr als zwei Millionen Exemplare sind bisher im Umlauf gebracht. Bis jetzt jedoch fehlte für diese ziemlich umfangreiche (ANSI-)Norm eine leicht zugängliche und kurze Einführung. Dieses Taschenbuch möchte diese Lücke durch die Ihnen hier vorliegende Zusammenfassung schließen. Auf organisationsweiter Ebene unterstützt der PMBOK Guide ® einen strukturierten und gut abgestimmten Ansatz für einen Projektlebenszyklus und stellt sicher, dass alle Beteiligten (=„Stakeholder“) die gleiche Sprache sprechen. Es wird die praktische Anwendung von Projektmanagementprozessen verbessern, wenn diese nun von allen verstanden und konsequent angewendet werden. Die Flexibilität des Konzeptes ermöglicht allen Organisationen und Projektteams die individuelle Anpassung an ihr jeweiliges Niveau und ihre jeweiligen Bedürfnisse – häufig auch als „schlankes Projektmanagement“ bezeichnet... Das ist genau das,

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was das Project Management-Institut (PMI) mit dem PMBOK® Guide erreichen möchte. Der PMBOK® Guide wurde zu DER internationalen Norm im Projektmanagement und viele Projektmanagementmethoden beziehen sich auf ihn. Der PMBOK® Guide leistet daher einen grundlegenden Beitrag für die Projektarbeit und den Projekterfolg. Dieses Taschenbuch ist für Projektauftraggeber (Sponsoren), Projektmanager/-leiter und Projektteammitglieder besonders nützlich, da dies die drei Schlüsselrollen sind, die hier unterschieden werden. Ebenso nützlich ist das Buch für Projektnebenrollen (zum Beispiel für Mitglieder eines Projektmanagementbüros (PMO)). Es unterstützt alle Projektbeteiligten in zweierlei Hinsicht: • Besseres Verständnis ihrer Rolle in Projekten, die auf bewährte Praktiken im Projektmanagement beruhen; • Verbesserung eines organisationsweiten Projektmanagementansatzes.

In a 1945 speech, Winston Churchill stated, "We are shaping the world faster than we can change ourselves, and we are applying to the present the habits of the past." Was Churchill predicting the future of project management? Have we changed how we communicate and lead projects? Have leadership and management theories and models evolved to keep pace with today's business environment? *Leading Virtual Project Teams: Adapting Leadership Theories and Communications Techniques to 21st Century Organizations* addresses the challenges the virtual project management environment poses to traditional methods of leadership and

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communication. It introduces new approaches for adapting existing leadership theories to e-leadership as well as progressive tools and techniques to improve virtual project communications. The book begins by examining the factors affecting the movement from traditional work environments to virtual organizations. It considers the challenges of leading multicultural, global organizations and reviews what e-leadership means. Illustrating the application of both traditional and new leadership models and theories to virtual project management, the book includes best practices for:

- Managing and motivating the multicultural team
- Communicating in a distributed work environment
- Avoiding social isolation
- Cyber-bullying in the virtual environment and e-ethics
- Cultural management issues

Explaining how traditional leadership theories and models can be applied to contemporary projects, the book details methods virtual project managers can use to enhance virtual communications. The final chapter describes the e-leadership skills and competencies project managers will need to ensure sustainable success in today's competitive business environment. This book provides the virtual project manager with the tools and techniques to improve e-leadership and communications. Complete with case studies that illustrate real-world applications to the virtual challenges presented in each chapter, the book is a suitable text for educational institutions looking to increase understanding of project management leadership and communications outside the traditional project environment.

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Accelerating Process Improvement Using Agile Techniques explains how agile programming is applied to standard process improvement. By applying agile techniques, IT organizations can speed up process improvement initiatives, minimize the resources these initiatives require, and maximize the benefits of process improvement. The book details step-by-step how to implement the Accelerating Process Improvement Methodology (APIM) and how to integrate APIM with various standard process improvement models and methodologies, including the ISO 9000 series, SPICE, TQM, SPIRE, PMBOK, and CMM/CMMI. Agile process improvement enables organizations to rapidly set strategic goals, meet a greater percentage of user requirements, and realize a quicker return on investment.

About the Author Deb Jacobs is a Professional Consultant with Focal Point Associates specializing in process improvement and project management. She currently provides support to organizations in training, process improvement consulting, project management consulting, software engineering consulting, and proposal development. Ms. Jacobs has over 25 year's in project management, process improvement management, system/software engineering, and proposal development with a BS in Computer Science. Whether utilizing electronic tools for K-12 classrooms, learning management systems in higher education institutions, or training and performance improvement for business organizations, technology maintains an important aspect in the delivery of education and training in both school and non-school settings. Cases on

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Educational Technology Planning, Design, and Implementation: A Project Management Perspective provides strategies for addressing the challenges and pitfalls faced when planning, designing, and implementing learning and educational technology projects. The case studies in this publication aim to provide instructors, practitioners in K-12 and higher education, business managers as well as students interested in implementing education technology projects.

*** For the PMBOK Guide - Fifth Edition *** Countless time and money is spent preparing for the PMP(r) exam. So why aren't students laser-focused on taking practice exams before attempting the real thing? Reflects the current PMP exam format and the PMBOK(r) Guide - Fifth Edition! The practice tests in this book are designed to help students adjust to the pace, subject matter, and difficulty of the real Project Management Professional (PMP) exam. Geared towards anyone preparing for the exam, all tests include clear solutions to help you understand core concepts. If you plan on passing the PMP exam, it's time to test your knowledge. It's time for PMP Exam Prep - Questions, Answers, & Explanations. Now packed with Over 1,000 realistic PMP sample questions to help you pass the exam on your FIRST try. In this book: 1000+ detailed PMP exam practice questions including 18 condensed PMP mock exams that can be completed in one hour; 11 Targeted PMBOK Knowledge Area tests, and detailed solution sets for all PMP questions which include clear explanations and wording, PMBOK Knowledge Area and page references,

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and reasoning based on the latest PMBOK Guide - Fifth Edition and updated PMP exam format. Includes FREE PMP exam formula reference sheet!** For PMP exams AFTER July 31, 2013 **

This book has been crafted for both the project management novice who is ready to confront their first real project, through to the seasoned veteran with several project battle campaigns under their belt. This book is based on many years of “real-world” System Development Life Cycle (SDLC) project management, as well as the Project Management Body Of Knowledge (PMBOK®), the blending of the useful elements from other management practices & principles, and the incorporation of the past experiences & the lessons learnt from the various industrial backgrounds of those persons who graciously contributed to this book’s creation. Described within is the practical application of field-tested project management techniques to actual situations and prevailing circumstances where the realities of commercial necessities have to be given serious consideration. Additionally, this book does cover some topics and ugly truths that are often not acknowledged in academic textbooks on project management. Contains over 100 explanatory diagrams, real example cases, candid comments from project / program managers, and over 100 cartoons to emphasize the key points.

Within the past ten years, tremendous innovations have been brought forth in information technology and knowledge management. Some of the key technical innovations have included the introduction of social media, artificial intelligence,

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as well as improved network connectivity and capacity. *Effective Knowledge Management Systems in Modern Society* is a critical scholarly resource that presents an overview of how technical, social, and process changes are impacting the way knowledge systems are being designed. Featuring coverage on a broad range of topics such as knowledge engineering, cognitive ergonomics, and interorganizational knowledge, this book is geared toward consultants, practitioners, and researchers seeking current research on how new approaches in knowledge management impact information technology professionals.

Organizations of all types are consistently working on new initiatives, product lines, or implementation of new workflows as a way to remain competitive in the modern business environment. No matter the type of project at hand, employing the best methods for effective execution and timely completion of the task at hand is essential to project success. *Project Management: Concepts, Methodologies, Tools, and Applications* presents the latest research and practical solutions for managing every stage of the project lifecycle. Emphasizing emerging concepts, real-world examples, and authoritative research on managing project workflows and measuring project success in both private and public sectors, this multi-volume reference work is a critical addition to academic, government, and corporate libraries. It is designed for use by project coordinators and managers, business executives, researchers, and graduate-level students interested in putting research-based solutions into practice for effective project management.

Presents the fundamentals of project management as they apply to a wide variety of projects, covering such topics as project life cycles, scope definition, activity schedules, risk identification, and stakeholder management.

Managing Stakeholder Expectations for Project Success

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provides a practical approach to managing those things that matter most for project success—stakeholder expectations, communication, risk, change, and quality—so that scope, schedule, and cost end up on target and the project's intended benefits for the organization are realized. This unique desk reference shows how to utilize the best practices, concepts, and methodologies found in PMI's PMBOK® Guide, along with a few concepts from APMG's PRINCE2, and leverage them in the context of organizational challenges and project realities. It features new methods for successful project management that focus on understanding and managing stakeholders' needs and expectations, communication, time management, and organizational politics and culture. The book's content and design also make it a valuable resource for PMP® certification. J. Ross Publishing offers an add-on at a nominal cost — Downloadable, customizable tools, presentations and templates ready for immediate implementation.

The bestselling project management text for students and professionals—now updated and expanded This Eleventh Edition of the bestselling "bible" of project management maintains the streamlined approach of the prior editions and moves the content even closer to PMI®'s Project Management Body of Knowledge (PMBOK®). New content has been added to this edition on measuring project management ROI, value to the organization and to customers, and much more. The capstone "super" case on the "Iridium Project" has been maintained, covering all aspects of project management. Increased use of sidebars throughout the book helps further align it with the PMBOK and the Project Management Professional (PMP®) Certification Exam. This new edition features significant expansion, including more than three dozen entirely new sections and updates on process supporting; types of project

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closure; project sponsorship; and culture, teamwork, and trust. This comprehensive guide to the principles and practices of project management: Offers new sections on added value, business intelligence, project governance, and much more Provides twenty-five case studies covering a variety of industries, almost all of which are real-world situations drawn from the author's practice Includes 400 discussion questions and more than 125 multiple-choice questions Serves as an excellent study guide for the PMP Certification Exam (PMI, PMBOK, PMP and Project Management Professional are registered marks of the Project Management Institute, Inc.)

Fully aligned with the PMBOK® Guide--5th Edition (2013) by PMI® This best-selling study guide provides busy project managers with a brief, yet proven comprehensive self-study program for successfully passing the Project Management Professional (PMP®) Certification Exam on the first attempt, while cutting study time in half. Readers will have free web-based access to over 1,300 questions including hundreds of situational questions, enabling users to perform practice tests by simulating actual 200-question exams and arrange questions by knowledge area. Study time is made more efficient by its organization. Achieve PMP® Exam Success includes a pre-assessment test to help users develop a focused study plan. It closely follows the Project Management Institute's A Guide to the Project Management Body of Knowledge (PMBOK® Guide)--5th Edition (2013) and incorporates key topics and concepts from the multiple PMI recommended readings, eliminating the need for additional resources which will save you both time and money. Used in conjunction with PMI's PMBOK® Guide--5th Edition (2013), Achieve PMP® Exam Success presents all the fundamental knowledge, concepts, exercises and practice exam questions a project manager needs to prepare for and successfully pass

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the PMP Certification Exam on the first attempt. Key Features Includes free online access to over 1,300 practice questions including hundreds of situational questions, enabling users to perform practice tests to simulate actual 200-question exams Testing capabilities include the ability to go back and review answers and receive feedback on incorrect selections Delivers a comprehensive and time saving self-study program that when used together with the PMBOK® Guide has a proven track record of PMP exam success Introduces a pre-assessment test to help users develop a focused study plan, supplies a list of things you need to know and key definitions at the beginning of each chapter and sample PMP exam questions and answers at the end of each knowledge area chapter Presents a case study that runs throughout the book with exercises and suggested solutions to reinforce concepts and build real competency Features study, time management and exam tips and a post-assessment test to evaluate the user's readiness for the actual exam Covers all subjects addressed on the PMP® Exam including comprehensive performance domain and cross-cutting knowledge and skills defined within the PMP Examination Content Outl ...

Assess your readiness for the updated PMP Exam—and quickly identify where you need to focus and practice. This practical, streamlined guide walks you through each exam task, providing "need to know" checklists, review questions, tips, and links to further study—all designed to help bolster your preparation. Reinforce your exam prep with a Rapid Review of these tasks: Initiating the project Planning the project Executing the project Monitoring and controlling the project Closing the project This book is an ideal complement to the in-depth training of the Microsoft Press Training Kit and other exam-prep resources for the PMP Exam aligned with the Guide to the Project Management Body of Knowledge (PMBOK Guide), Fifth Edition.

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PMBOK Guide (5th Edition) is a comprehensive guide for project management professionals. It provides a framework for managing projects effectively and efficiently. The guide is widely recognized and used by project managers around the world. It covers various aspects of project management, including planning, execution, monitoring, and closure. The 5th edition includes updates to reflect the latest best practices and industry standards. It is a valuable resource for anyone involved in project management.

"Bagi para manajer proyek profesional, PMBOK® Guide adalah buku pegangan wajib untuk dijadikan pedoman saat mengerjakan suatu proyek, apa pun proyek Anda. PMBOK pun digunakan sebagai bahan utama dalam ujian sertifikasi internasional profesi manajer proyek profesional. Tak ayal, saat ini PMBOK® Guide pun semakin populer dan menjadi acuan defacto bagi para manajer proyek di seluruh dunia, bahkan kini sudah mencapai edisi kelima. Bagi Anda yang ingin meningkatkan kemampuan sebagai manajer proyek profesional, maupun Anda yang hendak mengambil sertifikasi PMP®, buku ini cocok untuk Anda! Dalam buku ini, duo penulis mencoba menyajikan panduan yang akan memudahkan Anda dalam memahami PMBOK Guide® edisi kelima. Temukan tip dan trik dalam memahami aspek penting manajemen proyek seperti: - Manajemen Integrasi - Manajemen Ruang Lingkup - Manajemen Waktu - Manajemen Mutu - Manajemen SDM - Dan masih banyak lagi Selain tip dan trik, dapatkan juga kisi-kisi dan berbagai rumus yang mudah dihafal untuk menghadapi ujian sertifikasi PMP®! Sederhana, namun lengkap. Jadilah seorang Super Project Manager dengan membaca buku ini!"

Most project managers would agree that every project is unique. But not all project managers would agree that the best way to manage a unique project is unique. Many still cling to the old practice of having a methodology that is applied to all projects. "One size fits all" is still in common use, and this approach has proven to lead to project failure. Flexibility, situational intelligence, and creativity are essential to deliver project success. The need to recognize and master ever-changing requirements and environmental conditions is a tough challenge for professional project managers. The

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same practices that led to success yesterday may cause failure today. Selecting favorable responses to a given situation is often the most critical factor of the dynamics of success and failure. This book is designed to help project professionals assess a situation, predict the appropriate approach, methodology and achieving styles, and then apply them in a situational fashion. To guide project managers in selecting the appropriate responses, Situational Project Management (SitPM) shows how to assess a given project, determine its unique characteristics, and select the appropriate methods to complete the project. With this book, projects managers can use SitPM to develop profiles of their projects on the basis of the projects' physical characteristics, the project teams' behavioral characteristics, the enterprise environment, and the market environments receiving project deliverables. These profiles help project managers to determine the appropriate project life cycle approach and leadership style. The book also explores various ways to engage stakeholders on the basis of a project's SitPM profile. The book's author, Oliver F. Lehmann, has developed a set of templates to apply SitPM in practice. It can be downloaded from

www.oliverlehmann.com/SitPM/Templates.zip.

NeoPopRealism Journal and Wonderpedia founded by Nadia Russ in 2007 (N.J.) and 2008 (W.). Wonderpedia is dedicated to books published all over the globe after year 2000, offering the books' reviews.

Agile Practice Guide – First Edition has been developed as a resource to understand, evaluate, and use agile and hybrid agile approaches. This practice guide provides guidance on when, where, and how to apply agile approaches and provides practical tools for practitioners and organizations wanting to increase agility. This practice guide is aligned with other PMI standards, including A Guide to the Project

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Management Body of Knowledge (PMBOK® Guide) – Sixth Edition, and was developed as the result of collaboration between the Project Management Institute and the Agile Alliance.

This is not another how-to guide for program managers or another reiteration of the Project Management Institute's standards for program management. Instead, Program Management Leadership: Creating Successful Team Dynamics examines various leadership approaches and illustrates the value of effective leadership styles in Program Management for achieving program and project success. Identifying critical success factors specific to program management, the book focuses on effective leadership styles and the power of teamwork in exceeding expectations. It starts by examining various leadership styles and traits—providing helpful insights on the tough choices leaders are often forced to make. It describes effective methods to help leaders work with stakeholders and team members to set visions and objectives so that program goals are achieved with greater frequency. Next, the book further examines teams and explains how to bring people from various experience levels, geographic diversity, and cultural backgrounds together setting aside their own personal objectives and instead working towards a common goal and vision. Presenting recent research on leadership, it highlights the situational factors that leaders face and offers approaches enabling leaders to modify their style from one based on personal choice to one that can adapt to overcome the challenges that will arise. From there, the book describes how to build and maintain a High Performing Team (HPT). It also describes how to instill a competitive spirit and culture of cooperation and mutual respect in your team to make sure your team remains focused on the right things. This book is an ideal resource for anyone who understands the value of

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the tools provided by PMI® and is searching for the factors that separate good program and project managers from truly great ones. If you are focused on self-actualization and continuous improvement, then this is the book that can help drive your program initiatives to the highest possible standards.

A GUIDE TO CUSTOMER SERVICE SKILLS FOR THE SERVICE DESK PROFESSIONAL, the definitive service desk text now available in a fully revised fourth edition, teaches technical professionals the skills and work habits needed to successfully interact with customers and achieve job satisfaction. Each chapter describes a specific business skill, soft skill, or self-management skill required to deliver effective technical customer support while providing proven, how-to techniques for mastering that skill. Research and references have been updated in each chapter, and the latest ITIL vocabulary and concepts are reflected throughout the text. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

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