

# **Planning Scheduling Professional Certification Study Guide A Product Of The Aace International Education Board**

The PMP Certification Exam Study Guide facilitates the knowledge and confidence needed to achieve the highly sought after PMP credential. Covering the nine knowledge areas and 42 processes covered in the actual examination, it contains more than 500 questions, memorization games, study tips, equations, and a glossary. The book is filled with flowch

Provides focused, concise review of PMP updated 2015 Exam objectives and compliments the PMP Project Management Professional Exam Study Guide, 8th Edition and the PMP Project Management Professional Exam Deluxe Study Guide, 2nd Edition. Includes interactive online learning environment and study tools with: + 2 practice tests + Over 175 electronic flashcards + Searchable key term glossary Interactive learning environment Take your exam prep to the next level with Sybex's superior interactive online study tools. To access our learning environment, simply visit <http://sybextestbanks.wiley.com>, type in your unique PIN, and instantly gain access to: Interactive test bank with 2 practice exams More than 175 Electronic

Flashcards to reinforce learning and last-minute prep before the exam Comprehensive glossary in PDF format gives you instant access to the key terms so you are fully prepared Focused, expert review for the PMP updated 2015 exam PMP: Project Management Professional Exam Review Guide, 3rd Edition, delivers targeted review of key concepts for the PMP updated 2015 exam. Organized by objective to help you find what you need and skip what you know, this new third edition has been fully updated to reflect the latest changes to the exam. This invaluable study aid aligns with A Guide to the Project Management Body of Knowledge, 5th Edition (PMBOK® Guide), administered by the Project Management Institute, and works hand-in-hand with the Sybex PMP: Project Management Professional Exam Study Guide, 8th Edition, and the PMP Project Management Professional Exam Deluxe Study Guide, 2nd Edition so you can be confident on exam day. Coverage of 100% of all exam objectives in this Study Guide means you'll be ready for Initiating the Project Planning the Project Executing the Project Monitoring and Controlling the Project Closing the Project

On the people side, it sheds new light on how to mold different personality types into a team, how to motivate the team's members, and how to produce extraordinary results. After exploring the concept of competencies and showing how people must be

at the heart of any organizational decision, Springer focuses on the essential qualities of leadership, the dynamics of teams, and the relationship between a team and the individuals that compose the team. He shows how an inclusive approach is essential to effective decision making. Using these insights, he then details the essential parts of the program management approach, describing the best way to define, organize, and schedule the work to be done, identifying risks and controlling costs during the whole process. This is a uniquely insightful and practical text that will be invaluable reading for all professionals involved in the dynamic field of project and program management.

The much-anticipated update to the highly acclaimed PMP® study guide! The Project Management Professional (PMP) certification is the most desired skill in today's IT marketplace and candidates are required to have thousands of hours of PM experience even before taking the PMP exam. This fifth edition is completely updated for the newest exam and is the most comprehensive review guide on the shelf. You'll benefit from the detailed discussions on a wide range of PMP topics, concepts, and key terms—all of which cover the Project Management Process and Procedures. A comprehensive study guide for the PMP certification exam that can also be used as a reference after the exam Each chapter covers a list of objectives,

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followed by in-depth discussions of those objectives Includes hands-on, real-world scenarios to prepare you for the many situations you may face on the job Companion CD-ROM features a test engine of practice questions, electronic flashcards, and two hours of audio Essential reading both before and after the PMP exam, this study guide is also aimed at anyone studying for the new Certified Associate in Project Management (CAPM®) program. Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file. For Instructor: Teaching supplements are available for this title. (CAPM, PMP, and Project Management Professional are registered marks of the Project Management Institute, Inc.)

The #1 study guide for the leading HR certification, aligned with the updated HRBoK™! PHR/SPHR Professional in Human Resources Certification Deluxe Study Guide, Second Edition, is the ideal resource for HR professionals seeking to validate their skills and knowledge acquired through years of practical experience, or a relative newcomer to the HR field looking to strengthen their resume. Featuring study tools designed to reinforce understanding of key functional areas, it's the study guide you'll turn to again and again as you prepare for this challenging exam. Offering insights into those areas of knowledge and practices specific and necessary to human resource management (HRM),

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this study guide covers tasks, processes, and strategies as detailed in the updated A Guide to the Human Resource Body of Knowledge™ (HRBoK™). The study guide breaks down the critical HR topics that you need to understand as you prepare for the exams. You'll get a year of FREE access to the interactive online learning environment and test bank, including an assessment test, chapter tests, practice exams, electronic flashcards, and a glossary of key terms. New bonus material includes study checklists and worksheets to supplement your exam preparation, and eBooks in different formats to read on multiple devices.

- Refresh your understanding of key functional areas
- Practice the practical with workbook templates
- Test your knowledge with flashcards and exercises
- Preview exam day with bonus practice exams

If you're looking to showcase your skills and understanding of the HR function, PHR/SPHR Professionals in Human Resources Certification Deluxe Study Guide is your ideal resource for PHR/SPHR preparation.

The job market continues to change. Highly skilled and specialized workers are in demand. Traditional education cannot meet all the needs to create specialty skill workers. Certification provides up-to-date training and development while promoting individual or professional skills and knowledge in a focused manner. Certification as a way of continuing professional education can also be more cost

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effective.

THE #1 GUIDE FOR STUDENTS AND PROFESSIONALS, NOW UPDATED FOR THE LATEST TRENDS AND EMERGING ISSUES

Project Management, or the "Project Management bible" as it's widely known, provides practical guidance on all aspects of project management. It features a streamlined approach to PM functions without stinting on detailed coverage of the tools and methods used at all stages of a project. This 12th Edition has been updated to reflect industry changes and features in-depth coverage of emerging topics, including global stakeholder management, causes of failure, agile project management, project governance failure, customer approval milestones, classifying project metrics, and more. Also, supplementary materials are available for students, professionals, and instructors. Understand organizational structures and project management functions Learn how to control costs, manage risk, and analyze trade-offs Examine different methods used for planning, scheduling, QA, and more Work effectively with customers and stakeholders from around the globe As projects increase in scope and complexity, managing them across time zones, language barriers, and technology platforms requires a systematic approach that accounts for every detail. All the more reason to keep Project Management, 12th Edition within arm's reach throughout all stages

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of the projects you manage.

The most comprehensive PMP Exam study package on the market Prepare for the demanding PMP certification exam with this Deluxe Edition of our PMP: Project Management Professional Exam Study Guide, Fourth Edition. Featuring a bonus workbook with over 200 extra pages of exercises, this edition also includes six practice exams, over two hours of audio on CD to help you review, additional coverage for the CAPM (Certified Associate in Project Management) exam, and much more. Full coverage of all exam objectives in a systematic approach, so you can be confident you're getting the instruction you need for the exam Bonus workbook section with over 200 pages of exercises to help you master essential charting and diagramming skills Practical hands-on exercises to reinforce critical skills Real-world scenarios that put what you've learned in the context of actual job roles Challenging review questions in each chapter to prepare you for exam day Exam Essentials, a key feature in each chapter that identifies critical areas you must become proficient in before taking the exam A handy tear card that maps every official exam objective to the corresponding chapter in the book, so you can track your exam prep objective by objective Featured on the CD SYBEX TEST ENGINE: Test your knowledge with advanced testing software. Includes all chapter review questions and bonus exams. ELECTRONIC FLASHCARDS: Reinforce your understanding with flashcards that can run on your PC, Pocket PC, or Palm handheld. AUDIO INSTRUCTION: Fine-tune your project management

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skills with more than two hours of audio instruction from author Kim Heldman. Also on the CD, you'll find the entire book in searchable and printable PDF. Study anywhere, any time, and approach the exam with confidence.

AACE International's Planning and Scheduling Professional (PSP) Certification Study Guide was developed to aid professionals wishing to achieve AACE International's specialty certification in Planning and Scheduling. The study guide also summarizes various topics considered central to the planning and scheduling profession, as outlined in AACE International's Recommended Practice 14R-90, Responsibility and Required Skills for a Planning and Scheduling Professional, along with the current editions of the Skills and Knowledge of Cost Engineering and the Total Cost Management Framework.

This is the Eleventh Edition of the student workbook that accompanies the best selling "bible" of project management. The workbook contains additional problems and exercises to reinforce the concepts presented in the main text. It also serves as a self-study guide for the Project Management Professional (PMP®) certification exam to be based on PMI®'s PMBOK® Guide, 5E. Both as accompanying supplement to Kerzner's text and as standalone self-study guide, this workbook gives students key insights from the acknowledged world leader in project management. (PMI, PMBOK, CAPM, PMP, and Project Management Professional are registered marks of the Project Management Institute, Inc.)

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Professional certification has become a very popular topic and a significant number of individuals are making it a priority. Some people are torn on whether or not to obtain a certification to bolster their career. Others see the advantage of diversifying their professional portfolio and pursuing popular certifications in the areas of Project Management, Information Technology, Quality, or Human Resources. *The Basics of Achieving Professional Certification: Enhancing Your Credentials* provides clear-cut guidance on how to select a certification that is right for you and how you can continue to build your credentials in support of personal and professional goals. This easy-to-use guide can help anyone looking to achieve professional certification make informed decisions about the many options available. It can also help avoid the pitfalls of making the wrong choice as a result of being incorrectly informed. Examining the range of professional certifications offered by associations and organizations, it explains how to select the right professional certification and outlines best practices for completing the certification process. The book includes a CD that represents more than a year of development between resources in the U.S. and Europe. Packed with tools, it supplies permanent access to a suite of helpful training and development software, including: Library management system to track training material, books, and related items (created in MS Access) Learning management system to ensure training compliance (created in MS Access) A number of project management resources, including a comprehensive exam preparation program Royalty free multimedia

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resources to add pizzazz to your e-learning programs  
Forms, templates, and checklists to support training administration  
Tools to help evaluate training programs  
Software to make training and certification more interactive and enjoyable  
Winner of a Cleland Publication Award, Willis H. Thomas, PhD, PMP, CPT, not only outlines the requirements for obtaining professional certification, but also provides a framework for training and development that supports the range of professional certifications. The book includes helpful test-taking tips for oral and written exams and also describes how to find supporting resources for study group participation. Filled with illustrative examples, the text includes testimonials from professional associations on how professional certification has benefited their members—making it helpful to professional associations as a means to encourage association membership and participation.

" TRB's Airport Cooperative Research Program (ACRP) Report 87: Procuring and Managing Professional Services for Airports provides guidance for procuring and managing professional services at airports for use by airport owners and operators. For the purposes of this report, professional services include planning, environmental, architectural and engineering, information technology, financial, legal, and other key professional services provided to airports. The report covers the procurement process, including scoping, pre-selection process, selection criteria, evaluation, and contract negotiations, and processes for managing professional services contracts. " -- Publisher's description.

Supplemental CD-ROM version includes: Introduction to

PSP certification study guide, and a test.

Visit "The PM-Instructors" website to learn how you can get FREE 60 day of access to our PMI-RMP practices questions. Risk is inherent in everything that we do and it is therefore no surprise that risk management holds a high level of importance within project management. This courseware offers an in-depth look at project risk and risk management in a combination of lecture and hands-on learning formats, and is geared towards preparing students for the PMI Risk Management Professional (PMI-RMP(r)) certification exam offered by the Project Management Institute (PMI(r)). This boot-camp style course covers the four primary exam objectives: Risk Communication, Risk Analysis, Risk Response Planning, and Risk Governance, along with the related exam domain objectives. Target Audience: This course will benefit anyone interested in learning the fundamentals of managing risk, or individuals preparing for the PMI Risk Management Professional (PMI-RMP) certification exam. Delivery Method: This courseware is written for instructor led courses and is compatible for classroom or virtual training delivery. Trainer's edition material may also be used for self-study.

Semua proyek konstruksi memerlukan jadwal supaya dapat selesai tepat waktu. Namun demikian, dalam kenyataannya banyak proyek yang masih terlambat. Karena itu, konsep-konsep, metode-metode, juga keunggulan dan keterbatasannya perlu dipahami. Buku ini membahas proyek konstruksi secara mendasar dengan contoh-contoh sederhana sehingga mudah dipahami dalam pengaplikasiannya. Tidak berhenti di

situ, semua perkembangan penjadwalan terbaru pun juga dibahas dalam buku ini, baik dari segi akademis maupun kaitannya di lapangan, mulai dari metode Jalur Kritis sampai metode Rantai Kritis (Critical Chain) dan BIM 4D; dari software jadwal biasa sampai software diagnostik (Schedule Compliance); dari Bar Chart yang dibuat oleh Henry Gantt tahun 1917 sampai saat ini, yaitu Konstruksi 4.0, bahkan juga disinggung profesi seorang Penjadwal proyek (Project Scheduler).

Each vol. a compilation of ERIC digests.

This proceeding represents state-of-the-art trends and developments in the emerging field of engineering asset management as presented at the Eight World Congress on Engineering Asset Management (WCEAM). The Proceedings of the WCEAM 2013 is an excellent reference for practitioners, researchers and students in the multidisciplinary field of asset management, covering topics such as: 1. Asset condition monitoring and intelligent maintenance, 2. Asset data warehousing, data mining and fusion, 3. Asset performance and level-of-service models, 4. Design and life-cycle integrity of physical assets, 5. Deterioration and preservation models for assets, 6. Education and training in asset management, 7. Engineering standards in asset management, 8. Fault diagnosis and prognostics, 9. Financial analysis methods for physical assets, 10. Human dimensions in integrated asset management, 11. Information quality management, 12. Information systems and knowledge management, 13. Intelligent sensors and devices, 14. Maintenance strategies in asset management, 15. Optimisation decisions in asset management, 16. Risk management



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prepare for the exams. PHR/SPHR Professional in Human Resources Certification Study Guide, Fifth Edition, is the ideal resource for HR professionals seeking to validate their skills and knowledge acquired through years of practical experience, as well as for a relative newcomer to the HR field looking to strengthen their resume. In this edition of the top-selling PHR/SPHR study guide, you'll find a practical review of all topics covered on the exams, as well as study tools designed to reinforce understanding of key functional areas.

Strengthen the skills you learn with a year of FREE access to the Sybex online learning environment, complete with flash cards and practice quizzes to prepare you for exam day. • Business Management and Strategy • Workforce Planning and Employment • Compensation and Benefits • Human Resource Development and more If you're preparing for these challenging exams, this is the trusted study guide that'll help you perform your best.

- This is the latest practice test to pass the HRCI SPHR Senior Professional in Human Resources Exam. - It contains 670 Questions and Answers. - All the questions are 100% valid and stable. - You can reply on this practice test to pass the exam with a good mark and in the first attempt.

Showcase the HR leadership recognition you deserve with the Senior Professional in Human Resources® (SPHR®) from HRCI®. The SPHR demonstrates your mastery of the strategic and policy-making aspects of HR management as practiced in the U.S. The credential is designed for big-picture thinkers responsible for planning

rather than implementing HR policy. Organizations seek out SPHR professionals for their proven accountability for HR department goals, for breadth and depth of knowledge in all HR disciplines, and for understanding business issues beyond the HR function. Preparing for the Senior Professional in Human Resources (SPHR) exam to become an SPHR Certified by (HRCI)? Here we have brought Exam Questions for you so that you can prepare well for this SPHR exam. Unlike other online simulation practice tests, you get an eBook version that is easy to read & remember these questions. You can simply rely on these questions for successfully certifying this exam.

"The purpose of this workbook is to provide ... meaningful exercises and homework problems that will enhance the knowledge of the subjects included in the textbook Project management: a systems approach to planning, scheduling, and controlling (12th edition) by Harold Kerzner, Ph.D"--Page xi. Completely revised and enhanced for the new 2007 exams, this book enables you to validate your experience and skills as an HR professional with the industry-standard PHR (Professional in Human Resources) or SPHR (Senior Professional in Human Resources) certifications from the Human Resource Certification Institute (HRCI). This comprehensive new edition of the top-selling PHR/SPHR Study Guide provides you expert preparation and review for these challenging exams as well as comprehensive coverage on labor relations,

workforce planning, compensation, OSHA regulations.

The bestselling project management text for students and professionals—now updated and expanded This Eleventh Edition of the bestselling "bible" of project management maintains the streamlined approach of the prior editions and moves the content even closer to PMI®'s Project Management Body of Knowledge (PMBOK®). New content has been added to this edition on measuring project management ROI, value to the organization and to customers, and much more. The capstone "super" case on the "Iridium Project" has been maintained, covering all aspects of project management. Increased use of sidebars throughout the book helps further align it with the PMBOK and the Project Management Professional (PMP®) Certification Exam. This new edition features significant expansion, including more than three dozen entirely new sections and updates on process supporting; types of project closure; project sponsorship; and culture, teamwork, and trust. This comprehensive guide to the principles and practices of project management: Offers new sections on added value, business intelligence, project governance, and much more Provides twenty-five case studies covering a variety of industries, almost all of which are real-world situations drawn from the author's practice Includes 400 discussion questions

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and more than 125 multiple-choice questions Serves as an excellent study guide for the PMP Certification Exam (PMI, PMBOK, PMP and Project Management Professional are registered marks of the Project Management Institute, Inc.)

Visit "The PM-Instructors" website to learn how you can get FREE 60 day of access to our PMI-SP practices questions. This courseware is based on the PMBOK 5th Edition and offers an overview of project scheduling and is geared towards preparing students for the PMI Scheduling Professional certification exam. Product includes course material, module exercises, exam practice questions, and a full length practice exam. Exam objectives covered: Schedule Strategy, Schedule Planning and Development, Schedule Monitoring and Controlling, Schedule Closeout and Stakeholder Communications Management.

In business, you can manage project schedules, or project schedules will manage you. The key to successful project scheduling is to use a tested, real-world process. We share this process, along with tools, techniques, templates, and more. And along the way, we help you prepare for the PMI-SP® Certification Examination. This book includes comprehensive information, including a 150-question self-test, useful activities, and a comprehensive glossary. You can count on this book to be the primary source you need to pass the PMI-SP exam

the first time. But if you aren't applying for formal PMI certification, this book serves as a great reference to improve your overall project scheduling skills. Whether you're an experienced project manager or someone leading their first work team, **Passing the PMI Scheduling Professional (PMI-SP)® Certification Exam the First Time!** gives you the practical tools, insights, and advice to manage schedules for your next project.

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Primavera P6 is one of the project management super tools that can have high potential for improving project success. There are many project management software tools in the market today.

Unfortunately, many people who know the software have no idea how to use it. It is important to understand basic concepts of project management using a software tool like Primavera P6 that enables users to plan, schedule and control a large number of projects in a single software platform. This book was developed to accomplish two purposes. First, to provide a practical guide to using Primavera P6 to schedule and manage projects. Second, to introduce the required knowledge and skills to aid professionals wishing to achieve PMI-Scheduling Professional certification in Planning & Scheduling and Oracle Certification in Primavera P6 Enterprise

Project Portfolio Manager to do so with ease. Oracle Primavera P6 Project Management module is comprehensive, scalable, multiproject planning and control software, built on Oracle or Microsoft SQL databases for organization-wide project management. It consists of role-specific tools to satisfy each team member's needs, responsibilities, and skills.

Pass your PMI certification exam! A Comprehensive Guide With realistic practice questions Do you want to enhance your project management career through certifications? Would you like to become a certified PMI professional? If you answered "yes" to any of these, then this is the perfect educational and informational book for you! Hello! Welcome to "PMI Exams Study Guide." PMI is the world's largest project management association and has certified more than 740,000 PMPs worldwide. Together with its affiliated organizations, PMI offers training, research, support, networking opportunities, project management tools, and other resources for more than 3 million project management professionals. This study guide is designed for those planning to take the PMI Certification exam as well as those concerned in learning more about project management. This book is specifically designed with every practitioner in mind. In this guide, each of the full practice tests in this set provides an entire exam's worth of questions, enabling you to confirm

your mastery and providing you with the confidence you'll need to pass your PMI exams. This is a complete book developed with a focused goal of passing the exam. You will learn all processes and knowledge areas as mandatory by the exam. Here's what makes this book special: Basics & Fundamentals of PMI Exams CAPM - CERTIFIED ASSOCIATE IN PROJECT MANAGEMENT (PMI-100): Exam Guide & Sample Practice Test PGMP - PROGRAM MANAGEMENT PROFESSIONAL: Exam Guide & Sample Practice Test PMI-ACP - PMI AGILE CERTIFIED PRACTITIONER: Exam Guide & Sample Practice Test PMI-RMP - PMI RISK MANAGEMENT PROFESSIONAL: Exam Guide & Sample Practice Test PPMI-SP - PMI SCHEDULING PROFESSIONAL PRACTICE TEST: Exam Guide & Sample Practice Test By the end of this book you will be prepared to take the PMI certification Exams Finishing this book will provide you a complete understanding and deep knowledge of all the tools Much, much more! Interested? Then Scroll up, Click on "Buy now with 1-Click", and Get Your Copy Now! Also, you will get 50% discount on the simulator! To get discount for the simulator, you have to send your purchase receipt to mentioned email address in eBook.

A supply chain is a network of retailers, distributors, transporters, storage facilities and suppliers that

participate in the sale, delivery and production of a particular product. The concept of supply chain often involves backward integration - acquiring ownership of one's supply chain (in the hope of reducing supplier power and thus reducing input costs). The four major functional components are: demand planning manufacturing planning and scheduling supply planning transportation planning The Certified Supply Chain Professional (CSCP) certification is essential for professionals involved in the areas of supplier and customer relations, international trade, the use of information technology to enable the supply chain, and physical logistics. Candidates must pass a 3-module exam in order to earn the CSCP designation. The modules are: Module 1 - Supply Chain Design Module 2 - Supply Chain Planning and Execution Module 3 - Supply Chain Improvements and Best Practices There are overlapping knowledge, and it is suggested that you study these modules together. Officially, CPIM focuses primarily on manufacturing and provides an in-depth view of materials management, master scheduling, production planning, forecasting, and quality improvement within an organization, while CSCP takes a broader view to encompass all steps throughout the supply chain. In reality, the CSCP exam and the CPIM BSCM exam share a lot of common topics on SCM. This ExamFOCUS Study Notes builds a solid focus while revisiting key

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examination topics relevant to the CSCP exam (and also to the first CPIM module - BSCM). It helps in straight-forward fundamental knowledge establishment. The real CSCP exam questions do not appear to be as straight forward though. In fact, many questions are presented to do nothing other than to get you totally confused... Just bear in mind, you will need to do a lot of logical thinking to figure out the best possible answers, and you must be able to link multiple concepts together....

A supply chain is a network of retailers, distributors, transporters, storage facilities and suppliers that participate in the sale, delivery and production of a particular product. The concept of supply chain often involves backward integration - acquiring ownership of one's supply chain (in the hope of reducing supplier power and thus reducing input costs). The four major functional components are: - demand planning - manufacturing planning and scheduling - supply planning - transportation planning

The Certified Supply Chain Professional (CSCP) certification is essential for professionals involved in the areas of supplier and customer relations, international trade, the use of information technology to enable the supply chain, and physical logistics. Candidates must pass a 4-hour exam in order to earn the CSCP designation. The major topics covered included: Supply Chain Management Fundamentals Building Competitive Operations,

Planning, and Logistics Managing Customer and Supplier Relationships Using Information Technology to Enable Supply Chain Management Officially, CPIM focuses primarily on manufacturing and provides an in-depth view of materials management, master scheduling, production planning, forecasting, and quality improvement within an organization, while CSCP takes a broader view to encompass all steps throughout the supply chain. In reality, the CSCP exam and the CPIM BSCM exam share a lot of common topics on SCM. This ExamFOCUS Study Notes build a solid focus while revisiting key examination topics relevant to the CSCP exam (and also to the first CPIM module - BSCM). Whether you are just starting to study, cramming at the last minute, or simply looking to refresh, this could prove to be a lifesaver! To succeed in the CSCP exam, you need to get yourself truly familiar with the most important information by going through sufficiently focused revision. This is where we fill the gap - you may think of our product as the unofficial supplement to the regular training class, or you may view it as a standalone module with a focus on building up your exam readiness. As an effective learning aid implemented in the format of study notes, the ExamFOCUS Study Notes package is designed to present information in an easy-to-understand, conversational format. Notes are well-written, technically accurate and completely

representative of the key information covered by the exam.

Making the specifics of a complex concern accessible and its handling quite manageable, this fourth edition of the Project and Cost Engineers' Handbook examines the variables associated with international projects and project risk analysis. It provides instruction on contingency planning, delves into ethical considerations, considers the imp

The revised edition of the single-best source of project management case studies Project Management Case Studies, Second Edition presents the most comprehensive collection of project management case studies available today. Compiled by Harold Kerzner, the leading authority on project management, it offers more than ninety case studies that illustrate both successful implementation of project management by actual companies and pitfalls to avoid in a variety of real-world situations. Now with twenty-five new case studies, this new edition: Represents a wide range of industries, including medical and pharmaceutical, aerospace, manufacturing, automotive, finance and banking, and telecommunications Covers cutting-edge areas of construction and international project management Presents best practices and pitfalls of project management implementation in the real world Follows and supports preparation for the Project Management Professional (PMP®)

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Certification Exam Whether used with the latest edition of Harold Kerzner's landmark reference, Project Management: A Systems Approach to Planning, Scheduling, and Controlling, or on its own, Project Management Case Studies, Second Edition is a valuable resource for students, as well as practicing engineers and managers. Other powerful tools by Harold Kerzner: Project Management: A Systems Approach to Planning, Scheduling, and Controlling, Ninth Edition (0-471-74187-6) Project Management Workbook and PMP®/CAPM® Exam Study Guide, Ninth Edition (0-471-76076-5) (CAPM, PMP, and Project Management Professional are registered marks of the Project Management Institute, Inc.)

Comprehensive PHR/SPHR exam preparation, featuring interactive learning environment PHR/SPHR Professionals in Human Resources Certification Deluxe Study Guide is the number-one preparation resource for these premier Human Resources certifications. Fully updated to align with the latest versions of these challenging exams, this guide provides detailed coverage of key topics, including strategic management, workforce planning and employment, compensation and benefits, employee and labor relations, and OSHA regulations. The interactive learning environment provides additional study tools that help reinforce your understanding, including electronic flashcards,

ancillary PDFs, workbook templates, and chapter exercises. Bonus PHR and SPHR practice exams allow you to test your knowledge and get a feel for the tests, so you can review what's needed and avoid exam day surprises. The PHR and SPHR certifications, offered by the Human Resources Certification Institute (HRCI), have become the industry standard for determining competence in the HR field. This helpful guide gives you everything you need to fully prepare for these exams, so you can demonstrate your knowledge when it counts and pass with flying colors. Refresh your understanding of key functional areas Practice the practical with workbook templates Test your knowledge with flashcards and exercises Preview exam day with bonus practice exams If you're looking to showcase your skills and understanding of the HR function, PHR/SPHR Professionals in Human Resources Certification Deluxe Study Guide is your ideal resource for PHR/SPHR preparation.

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