

Managing Human Resources 15th Edition

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In a constantly evolving service-led Indian economy, human resources have become the cornerstone of an organization's success. The management of human capability has become an art that has to be understood and mastered to run a successful enterprise. Human Resource Management: Text and Cases, 2e, explains the basic concepts of this discipline and presents cases that provide an insight into the challenges faced by HR professionals on a day-to-day basis. Going beyond the coverage of a traditional textbook, this book focuses on applied aspects of HRM, which capture the evolving challenges in the field. The authors have used their extensive real-world work experience in talent acquisition, and human resource development and retention to provide lucid explanation of all major concepts of human resource management. Replete with examples and cases, this title is a complete guide for all MBA students and HR practitioners. KEY FEATURES • Extensive coverage of HR best practices and innovations • Sample 'ready-to-use formats' of relevant documents • Thought-provoking chapter opening cases to set the context for learning in the text ahead • Application cases to showcase real-world implementation of concepts • PowerPoint slides and Question Bank for teachers

This innovative text will be useful for students and as a reference for practitioners. Each chapter will begin with a case study that focuses on the topical material of the chapter. the case study will be resolved at the conclusion of the chapter. In addition to references used in the chapter, each chapter will have a resources section for books, periodicals, websites and organizations.

Get 12 months FREE access to an interactive eBook when purchasing the paperback* Reflecting the global nature of the workplace with its use of real world examples and case studies, Nick Wilton's book is not another 'How to?' of HRM in practice, but goes beyond the prescriptive approach to the practice of strategic HRM and encourages critical reflection to prepare students for the issues and dilemmas they could face in their careers. Providing an introduction to the management of people in work organizations, it seeks to outline the purpose and operation of HRM activities in the 'real world?', whilst situating practice in the context of associated debates and controversies played out in the parallel field of academic study. It adopts a critical perspective on the study and practice of HRM to provide the reader with an understanding not only of the potential for HRM to contribute to both improved organizational performance and individual well-being in the workplace, but also why it very often fails to achieve either of these positive outcomes and suggests that the management of people is not the exclusive preserve of HR specialists, but an area of interest or concern for all organizational actors. The new edition comes packed with features that encourage readers to engage and relate theory to practice including: - Management skills and attributes boxes outlining the required competencies of line managers and HR practitioners - HR in practice boxes illustrating how HRM theory works in real world practice - Ethical insights presenting ethical considerations for budding practitioners - Global insights highlighting practices around the world - Research insights inviting students to explore further academic research - Case Studies and Examples offering a more in-depth look at HRM across a variety of organizations - A free interactive eBook* featuring author videos, web-links interactive multiple choice questions, free SAGE journal articles, extended case studies and other relevant links, allowing access on the go and encouraging learning and retention whatever the reading or learning style. Aimed at students across the academic spectrum, whether studying on a specialist HRM or CIPD program of study, a generalist business and management programme or studying HRM as part of a programme in an unrelated discipline (such as engineering or humanities). *Interactivity only available through VitalSource eBook included as part of paperback product (ISBN 9781473954199). Access not guaranteed on second-hand copies (as access code may have previously been redeemed).

Human resource management is central to management teaching & research. Presenting the trends & developments, this handbook is divided into: foundations & frameworks; core processes & functions; patterns & dynamics; & measurement & outcomes.

This revised edition is a comprehensive, authoritative set of essays. It is more detailed and analytical than the mainstream treatments of HRM. As in previous editions, *Managing Human Resources* analyses HRM, the study of work and employment, using an integrated multi-disciplinary approach. The starting point is a recognition that HRM practice and firm performance are influenced by a variety of institutional arrangements that extend beyond the firm. The consequences of HRM need to incorporate analysis of employees and other stakeholders as well as the implications for organizational performance.

Human Resource Management Prentice Hall

For undergraduate courses in human resource management. Real-world examples, supported by theory For students to succeed in a rapidly changing HR job market, knowledge of career options and skill development is key. *Human Resource Management* provides students with examples of how HR management is practiced in the real world and the relationships between various HR topics are interwoven throughout the text, giving a thorough introduction to the field based on sound theoretical concepts and practice. Pearson MyLab Management is not included. Students, if Pearson MyLab Management is a recommended/mandatory component of the course, please ask your instructor for the correct ISBN. Pearson MyLab Management should only be purchased when required by an instructor. Instructors, contact your Pearson representative for more information. Reach every student by pairing this text with Pearson

MyLab Management MyLab(tm) is the teaching and learning platform that empowers you to reach every student. By combining trusted author content with digital tools and a flexible platform, MyLab personalizes the learning experience and improves results for each student. Human Resource Information Systems (HRIS) have become a crucial focus for management professionals. This cross-disciplinary book provides a thorough introduction to the field of HRIS, which combines two major management fields that impact the competitive advantage of companies--human resources and information systems.

Faced with external and internal challenges such as globalization, social changes and responsiveness to customers, technological development, cost containment and structural changes, organizations now experience increasing levels of competition. Evidence has shown a positive relationship between HR practices and business performance outcomes such as increased profitability and productivity. Indeed, HRM practices influence employee skills through the acquisition and development of human capital. Also, the use of well-designed performance management systems and pay-for-performance incentives are important motivations in the workplace. Written by HR professionals, consultants, legal experts and academics with decades of professional experience, this volume covers the full spectrum of HRM practices in relation to their strategic contributions to organizations. In a hands-on and lively fashion, it provides up-to-date HRM knowledge and skills with practical guidelines. The purpose of the book is to enhance people management and gain competitive advantage in the fast-moving business environment.

Human resource management is a particularly challenging role, both domestically and globally. This challenge can be viewed either as an opportunity or as a threat. As an opportunity, the principles and practices of total quality presented in this book can help human resource professionals or anyone who manages people, transform institutionalized mediocrity into organizational excellence. The focus of this book is on managing the difference TQ makes in human resources. Whereas the traditional nature and scope of responsibility for most human resource professionals has been that of staff support geared to administrative compliance, the total quality approach offered here reveals the keys to developing and sustaining commitment to world-class performance. These keys include strategic input and continual improvement of the human resource system to enhance internal and external customer satisfaction both now and in the future. The full meaning of these new TQ role demands is explored in light of the driving forces reshaping the HR environment into the 21st Century. In addition, this book offers practitioner assessment instruments, practical TQ tools, and specific implementation steps to take in order to make the TQ difference in managing human resources domestically and globally.

Human Resource Management for Events is the first text to cover management of human resources in the event environment. Linking theory, research and application it covers the differing and various types of event in which human

resource management is key, such as: * Business Events - a vast sector including events people who manage conferences, exhibitions, incentive trips and individual business travel. * Sporting Events - this sector includes sporting events ranging from the Olympic Games, Rugby World Cup, Soccer World Cup, Tour de France, Grand Prix to many smaller, local sporting events. * Arts and Entertainment - the logistics, risk and financial issues facing entertainment events are leading to the development of more sophisticated operational skills for this sector. Music festivals are increasingly popular. * Public Events - civic ceremonies, parades, celebrations, festivals and protests all fall within the scope of public events. Planning, approval and risk management are increasingly on the agenda for all levels of government. The particular challenges provided by such events are varied. The size of the workforce explodes at the time of the event to include the event management team, many paid staff, hundreds of volunteers and multiple contractors, such as food vendors and cleaning teams. Everyone working on the site comes into the scope of the event workforce. Little time is available for training and motivation plays a key role in retention and customer service. Decision making occurs on the run and the event is over before anyone can think about performance appraisal. The environment is further characterised by a fast pace, high stress levels and many workers are fatigued by the bump in period before the event audience pours through the gates to add yet another level of pressure. These features of the human resources environment are quite different to those of the traditional workforce. Human Resource Management for Events is vital reading for both students and practitioners involved in this crucially important aspect of event management.

Snell/Bohlander's popular MANAGING HUMAN RESOURCES, 16TH EDITION builds upon a foundation of research and theory with an inviting, practical framework that focuses on today's most critical HR issues and current practices. The book's engaging writing style and strong visual design use more than 500 memorable examples from a variety of real organizations to illustrate key points and connect concepts to current HR practice. Fresh cases throughout this edition spotlight the latest developments and critical trends, while hands-on applications focus on practical tips and suggestions for success. This market-leading text demonstrates how HR impacts both individuals and organizations. The book's integrated learning system and comprehensive package, including a new Teaching Assistance Manual, provide you more resources for effectively teaching your class. Look to the leader, Snell/Bohlander's MANAGING HUMAN RESOURCES, 16TH EDITION to enable your students to develop the competencies that will help tomorrow's organizations create a sustainable competitive advantage through people. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Please note: this title will publish in January 2012. This textbook explores the policies and practices employed in the management of people working in the

tourism, hospitality and events industries. It considers the nature of these industries and the varied approaches that organizations take with the handling of matters such as recruitment, health and welfare and remuneration. This book is enriched with topical case studies that describe and illustrate the human resource management behaviour of airlines, hotel chains and other international companies in the sector, providing real world industry perspective. With a clear, reader friendly layout containing chapter outlines and objectives and examples of best practice, this is the ideal guide to HRM for any student on a hospitality, tourism or related course.

* An accessible introduction to the key debates in human resource management
* A fresh critique of taken-for-granted assumptions underpinning HRM * A pointer to future directions in HRM Ken Kamoche critically examines contemporary issues in the management of people. He reviews some of the significant themes that have shaped HRM as it has emerged during the course of the last century. The book identifies the definitive role of the tension between the drive for organizational performance and the 'humanization' of work. It argues, however, that our understanding of both strands is inadequate and poorly researched, leading to an incomplete picture of the dynamics of managing people.

Understanding Human Resource Management also examines the relevance of such contemporary debates as the resource-based view, appropriation and globalization, and explores how researchers and practitioners can now move towards a more viable conception of HRM. '...excellent coverage of the essential areas in human resource management today: contemporary human resource management, strategic HRM, and international HRM...a very readable and concise treatment...it is easy to highly recommend this book.' Professor Randall S. Schuler, Rutgers University 'At last a genuinely original new book on HRM that deals with the concerns of the 21st rather than the last century. Ken Kamoche unpacks some fascinating ideas about appropriation, the "community concept" and facilitating resourcefulness. He is to be congratulated on a real tour de force. A book not to be missed by anyone taking a critical perspective on HRM.'

Professor Karen Legge, University of Warwick

HUMAN RESOURCE MANAGEMENT: ESSENTIAL PERSPECTIVES, 7E provides a focused understanding of the most up-to-date concepts and practices that are important for today's successful HR professionals. Recognized authors Robert Mathis, John Jackson, and Sean Valentine have condensed the best from their market-leading Human Resource Management, 14e to create a concise text intended for HR directors and instructors seeking basic yet comprehensive and up-to-date coverage of HR concepts and practices. Thorough yet concise, **HUMAN RESOURCE MANAGEMENT: ESSENTIAL PERSPECTIVES, 7E** follows a consolidated framework adapted from the larger book while helping students identify and focus on core concepts in the field in a more succinct, streamlined format. This edition reviews today's most important laws and regulations and addresses the information most often used by HR professionals.

The authors focus on the coverage most important for students, with a solid introduction to concepts and practices that are applicable for HR professionals and general managers in numerous industries. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

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The Oxford Handbook of Contextual Approaches to Human Resource Management provides both conceptual and empirical analyses using a range of different lenses in order to provide a detailed examination of how context affects the design and implementation of HRM activities.

Healthcare management is changing. Do you know which direction it's headed? HEALTHCARE HUMAN RESOURCE MANAGEMENT, 3E is written to be relevant to you, whether you're a student or currently working in healthcare. This text is current, topical, and informative. No matter your status, this is the human resources and healthcare textbook you need to stay ahead of the curve. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

This text is an unbound, three hole punched version. The 12th Edition of Fundamentals of Human Resource Management, Binder Ready Version, 12th Edition helps students understand and remember concepts through a straightforward and conversational writing style and a wealth of examples to clarify ideas and build interest. The authors provide a strong foundation of essential elements of Human Resource Management as well as a clear understanding of how Human Resource Management links with business strategy. Through practical applications, the authors illustrate the importance of employees on every level of the organization, helping students understand HRM elements such as recruitment, training, motivation, retention, safety, the legal environment, and how they support successful business strategies.

`This is a comprehensive and thought provoking book, as instead of attempting to provide simplistic and prescriptive "toolbox" notions of HRM practice, the author draws attention to the current state of research and varying organizational experiences of HRM to illustrate the complexity of the issues' - The Occupational Psychologist This major textbook meets the clear need for a substantial but accessible introduction to the practice of human resource management (HRM) within the context of relevant theory and current debates. In a discussion that ranges from the strategic and policy aspects of HRM to the day-to-day processes of employee management, the author identifies and explores key concepts and skills. Distinctive features of the book include: a focus on issues of direct relevance to all line managers, not just to human resource specialists; a combination of a knowledge-based approach with a practical introduction to the most important skills; numerous examples, encapsulating concepts and techniques in clear tables, and a teaching appendix of discussion questions; and a broad international perspective, drawing on case material from Europe, the United States and elsewhere.

This market-leading and pioneering core textbook outlines the essential principles in strategic HRM and provides students with an understanding of how HR strategies vary across a variety of contexts. Presented in a clear and accessible style, it links HRM theory with practice to demonstrate the role HRM should play in organisational performance. In examining the impact of HR strategy on organisational success and how this is affected by key organisational,

industry and societal factors, it provides a nuanced and multi-layered perspective on this significant discipline. Redefining the framework developed in previous editions, this engaging textbook has been thoroughly updated with cutting edge research and it continues to challenge students, academics and practitioners to approach HRM from a strategic perspective. Written by world-leading experts with a combined wealth of industry, research and teaching experience, Strategy and Human Resource Management is an essential core textbook for upper-level undergraduate, postgraduate and MBA students, as well as practitioners interested in the key role that HRM plays in business success.

For undergraduate courses in human resource management. Real-world examples, supported by theory For students to succeed in a rapidly changing HR job market, knowledge of career options and skill development is key. Human Resource Management provides students with examples of how HR management is practiced in the real world and the relationships between various HR topics are interwoven throughout the text, giving a thorough introduction to the field based on sound theoretical concepts and practice. Pearson MyLab Management is not included. Students, if Pearson MyLab Management is a recomm.

In addition to providing the reader with a thorough overview of the trends in HR strategies and practice and the challenges faced by HR executives in Latin America, this book also explores cultural issues critical to conducting business and understanding human resource management in this region. Structured in two distinct parts, Davila and Elvira's comprehensive book moves from a general overview of the economic, managerial and leadership styles found in Latin America to the current status, role and importance of the HR function in a variety of country-specific chapters including Argentina, Brazil, Chile, Mexico, Central America and Panama. Expert scholars from the region and abroad highlight how regional characteristics affect HRM practices according to the particular development of each country, and country specific chapters focus on: aspects of key institutional determinants of HRM practices (such as laws, politics, economy) the current status, role and importance of the HR function in most firms review practices including pay, staffing and labour relations trends for the near future. Written from a Latin American perspective, and by contributors with interdisciplinary backgrounds, it features topical, original research and forms an essential component of the Global HRM series, complementing the other texts. Using up-to-the-minute case studies, this text is invaluable reading for academics, students and practitioners of HRM, personnel management and international business alike.

The Present Book Provides A Comprehensive View On Human Resource Management. It Would Be An Ideal Textbook For Mba/M.Com./Pgdm And Other Postgraduate Courses. Beginning With Introductory Perspectives Of Hrm And Its Evolutive Aspects, The Book Elucidates In An Easily Comprehensible Manner The Concepts Of Human Resource Planning; Job Analysis And Collection Of Job Data; Job Design; Recruitment; Selection And Barriers To Effective Selection; Psychological Testing And Interviews; Placement And Induction Procedure; Training And Management Development; Techniques And Problems Associated With Performance Appraisal; Career Planning; Promotions, Transfer And Demotions; Employee Compensation; Incentives, Benefits And Services; Industrial Relations And Disputes; Employee Grievances; Employee Welfare, Safety And Health; Collective Bargaining; And Global Human Resource Management. The Book Is The First Of Its Kind As It Provides: " Learning Objectives In The Beginning Of Every Chapter." Numerous Exhibits And Examples That Would Help Sustain The Interest Of Readers." Key Terms And Questions Following Each Chapter." A Small Hr Dictionary In The End Of The Book.Surely, The Book Will Provide A Rewarding And Refreshing Experience To Its Readers.

Human Resources Management Issues, Challenges and Trends: "Now and Around the Corner" explores and provides an updated look at some of the challenges, trends and issues HRM professionals will need to focus on now and around the corner. Like other departments in the broader organization HRM professionals will need to increasingly demonstrate how they add value and contribute to the organization's success. While the trends, challenges and issues impacting organizations and HRM professionals will continue to change over the years, the bottom-line of organization success is the clear reality that employees are their best assets and the need for effective HRM. The book is intended to help to better understand the ongoing transformation of HRM given the issues, challenges and opportunities offered by the contributors to this book. This means the book discusses the ever evolving role of HRM professionals to include discussion of how the profession must continue to become more adaptive, resilient, quick to change direction and customer-centered in its efforts to help meet the human resource needs of contemporary organizations and their employees. The book contributes to the ongoing dialogue and insights offered by HRM experts on what HRM professionals and their organizations can do in the face of such challenges, trends and issues in their efforts to win the talent wars.

What is human resource strategy? How are human resources strategies formulated and how can we explain the variance between what is espoused and what is actually implemented? What impact – if any – does human resource strategy have on the organization's "bottom line," and how can this impact be explained? Is there one best HR strategy for all firms, or is the impact of HR strategy on performance contingent on some set of organizational, technological or environmental factors? Human Resource Strategy, 2nd edition, provides an overview of the academic and practitioner responses to these and other questions. Applying an integrative framework, the authors review 30 years' worth of empirical and theoretical research in an attempt to reconcile often-conflicting conceptual models and competing empirical results. Complex theoretical models and scientific findings are presented in an accessible and relevant way, in the context of the strategic decisions that executives are forced to make on a regular basis. This new edition features an updated literature review, coverage of the latest challenges to HR strategy, new mini-cases, discussion questions, additional examples, and an emphasis on the strategic implications of the research, making it an ideal resource for students and practitioners alike.

Gain a better understanding of how human resources impact and can empower both individuals and organizations as this market-leading, practical text explores all aspects of human resource management. Bohlander/Snell's popular MANAGING HUMAN RESOURCES, 15th Edition builds upon a foundation of research and theory with an inviting, practical framework that focuses on today's most critical HR issues and current practices. The book's engaging writing style and strong visual design use more than 500 memorable examples from a variety of real organizations to illustrate key points and connect concepts to current HR practice. Fresh cases spotlight the latest developments and critical trends, while hands-on applications focus on practical tips and suggestions for success. An integrated learning system and comprehensive package, including a new Teaching Assistance Manual, provide more resources for effectively teaching human resources. Look to the leader, Bohlander/Snell's MANAGING HUMAN RESOURCES, 15th Edition for the competencies to understand

and help tomorrow's organizations create a sustainable competitive advantage through people.

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Across the world, companies are forming some of the most complex and exciting collaborations in the business world: cross-border alliances (CBAs). Yet while this offers multinational companies a way into the global marketplace, there is no guarantee of success. This book looks at the business and human resource issues arising in these complex collaborations, putting forward the case that the handling of these issues can determine the CBA's success. The book takes readers through the two main kinds of CBA - International Joint Ventures (IJV), and International Mergers and Acquisitions (IMA) - explaining how each type works and which human resource issues will arise. As well as analyzing these issues and explaining the relevant management, economics and sociological theories, this impressive text uses short end-of-chapter case studies and in depth end-of-text case studies to provide numerous practical examples. The first major textbook that seriously studies human resource issues in a CBA context, this book offers both students of human resource / international business and practicing human resource professionals alike the frameworks for truly understanding the complexities of the area.

Human Resource Management in Sport and Recreation, Third Edition, provides current and future practitioners with a solid foundation in research and application of human resource management in the sport and recreation industries. The third edition prepares students for success by bringing into focus the three divergent groups of people who constitute human resources in sport and recreation organizations: paid professional workers, volunteers, and the clients themselves. Dr. Packianathan Chelladurai, pioneer in the field of sport management, continues to bring his expertise to this edition; he is joined by new coauthor Dr. Shannon Kerwin, an active researcher in organizational behavior and human resource management in sport. With more than 50 collective years of experience in teaching management of human resources, Chelladurai and Kerwin synthesize the core dynamics of human resources and the management of these resources as well as the role of the sport and recreation manager. The third edition's updated references, examples, and studies reflect the increased growth, interest, and complexity in human resource management in recreation and sport in recent years. Additional enhancements of the third edition include the following:

- A new opening chapter on the significance of human resources describes consumer services, professional services, and human services and provides a model for the subsequent chapters.
- A greater emphasis is placed on recruitment and training as an essential component of success.
- New "Technology in Human Resource Management" and "Diversity Management of Human Resources" sidebars connect theory to practice for sport managers as they confront contemporary issues in the workplace.
- Case studies at the end of each chapter help students apply concepts from the chapter to real-world scenarios.
- Instructor ancillaries help instructors prepare for class with the use of an instructor guide with a syllabus, tips for teaching, and additional resources, as well as an image bank. In addition, updated pedagogical aids include learning objectives, summaries, lists of key terms, comprehension questions, and discussion questions to guide student learning through each chapter. Sidebars throughout the text provide applied concepts, highlight relevant research, and offer digestible takeaways.

Organized into four parts, the text begins by outlining the unique and common characteristics of the three groups of human resources in sport and recreation. Part II focuses on differences in people and how the differences affect behavior in sport and recreation organizations. In part III, readers explore significant organizational processes in the management of human resources. Part IV discusses two significant outcomes expected of human resource practices: satisfaction and commitment. Finally, a conclusion synthesizes information and presents a set of founding and guiding themes. Human Resource Management in Sport and Recreation, Third Edition, explains essential concepts in human resources in the sport and recreation industries. The authors present a clear and concise treatise on the critical aspects of management of human resources within sport and recreational organizations to help aspiring and current professionals maximize their potential in the field.

Written by experts in the field, this well-established book covers the core fundamentals of HRM and examines contemporary issues such as work-place bullying, flexibility and emotion at work.

Human Resource Management (HRM) is the most challenging and exciting area within management. In the turbulent times we live in, the value of the HRM function is gaining increasing importance in managing organizations. Uniqueness of any organization is dependent on its human capital that brings in the differentiating results. How differently organizations address the HR issues is of utmost importance. This book is designed for management students across the country and line managers who have to deal with HR issues. This insightful and practical book will take the readers through the concepts to applications of Human Resource Management. Interspersed with examples from national and international organizations, the book also brings various HR aspects from countries across the globe, thus bringing in the national and international perspective to all the HR issues. Along with other contemporary and traditional chapters, the book includes the chapters on Establishment and Terms of Services, Competency-based HRM, Assessment Centre, Human Resources Accounting, and Work-life Balance and Well Being. Value-Adding Features • Preview An opening vignette introducing the HR topic, simulating the reference in context, generating interest and curiosity. • Did You Know? Has illuminations, events, and historical facts relating to the roots and evolution of HR. • Comparative Analysis Cites examples from national and multinational companies on all aspects of HRM, enabling the readers to compare the problems and solutions. • Recent Advances Feature includes changing conditions, advances in the field and emerging trends that may open up new areas or give leads for project work, studies, surveys and research. • Legal Corner A unique feature that gives insight into the national and international legal issues, framework and challenges faced by the corporates on a day-to-day basis. • Skill-building Activities Designed to tap readers' curiosity and interest, motivate and increase their eagerness to learn, provide an opportunity to expand their current range of knowledge, and test their skills with respect to the real-world issues • Case Studies Based on real situations, where conceptual knowledge has to be applied to deal with various corporate challenges.

For courses in Management. Modern Human Resources: Technology, Social Media, and Management Human Resource Management provides readers with the daily tools and skills they need to function as successful managers--in both human resources and business in general. With a practical approach, the text explores the evolution of the field, highlighting the introduction of revolutionary new technologies and social media platforms such as LinkedIn and cloud computing. The Fifteenth Edition focuses on the positive impacts technology has had on the HR field. The ability to vet potential employees on the Internet shifts more HR responsibilities to managers, leaving HR departments with more time to carry out strategic,

long-term endeavors for boosting employee performance and engagement. With a heavy focus on emerging industry trends, the text prepares readers with everything they need to be successful managers and HR personnel in the 21st century. Also Available with MyManagementLab® This title is available with MyManagementLab—an online homework, tutorial, and assessment program designed to work with this text to engage students and improve results. Within its structured environment, students practice what they learn, test their understanding, and pursue a personalized study plan that helps them better absorb course material and understand difficult concepts. NOTE: You are purchasing a standalone product; MyManagementLab does not come packaged with this content. If you would like to purchase both the physical text and MyManagementLab search for: 0134304233 / 9780134304236 Human Resource Management Plus MyManagementLab with Pearson eText -- Access Card Package Package consists of: 0134235452 / 9780134235455 Human Resource Management 0134237811 / 9780134237817 Access Card Title MyManagementLab with Pearson eText -- Access Card -- for Human Resource Management
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Written for practitioners and students in health-related disciplines, this practical hands-on guide to human resources, covers such topics as recruitment, compensation and benefits, training, termination, legal issues, labor unions, and more. Each chapter is introduced by a case study related to the material that follows. The case study is resolved by the end of each chapter and includes expert commentary and practical suggestions that can be used in the real world. Chapters also feature learning objectives, questions for review and discussion, key terms, and spotlight on customer service. Numerous examples, sample forms and documents are also included. The Third Edition includes new employment related legislation and case law, including the Health Insurance Portability and Accountability Act (HIPAA), a new chapter on the impact and effect of social media, more in depth and updated treatment of privacy and sexual harassment, expanded discussion of succession planning, and much more.

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