

Introduction To Cataloging And Classification Library Information Science Text Series Arlene G Taylor

The field's foremost authority on the organization of information does it again! The latest edition of this classic work incorporates changes, both great and small, in the world of cataloging and classification since the turn of the century. Introduction to Cataloging and Classification Libraries Unlimited

While there are many cataloging texts, very few are written specifically for library support staff. This is the one and only book purposefully aligned with the new American Library Association – Library Support Staff Certification (LSSC) competency standards for Cataloging and Classification. Written in clear language by someone who teaches cataloging in a library support staff program and featuring practical examples, *Cataloging Library Resources: An Introduction* will help library support staff become effective catalogers. Other books on this topic are written for professional librarians rather than support staff. And although 85% of library support staff do not hold professional degrees, many are expected to do the complex and technical work of catalogers. This book provides many examples that support staff can use to learn how to catalog all types of library print, media, and digital materials using the most up-to-date Library of Congress standards. Using this handbook as a guide, readers will be able to perform the ALA-LSSC cataloging and classification competencies and the new RDA, FRBR, and BIBFRAME standards listed below:

- Apply and manage the appropriate processes, computer technology, and equipment for cataloging and classification.
- Apply principles of

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Resource Description and Access (RDA) and the Functional Requirements for Bibliographic Records (FRBR) when creating cataloging records. • Apply principles of the Bibliographic Framework Initiative (BIBFRAME) and utilize the BIBFRAME model to create cataloging records. • Use the basic cataloging and classification tools, both print and online, including bibliographic utilities and format standards. • Understand the value of authority control and its basic principles, and can identify and apply appropriate access points for personal names, corporate bodies, series, and subjects. • Explain the value and advantages of cooperative or collaborative cataloging practices to enhance services. • Know the basics of standard metadata formats and cataloging rules to select, review, and edit catalog records, and to generate metadata in various formats. • And more!

A new edition of this best-selling textbook reintroduces the topic of library cataloging from a fresh, modern perspective. • Delineates the new cataloging landscape • Shares a principles-based perspective • Provides introductory text for beginners and intermediate students • Emphasizes descriptive and subject cataloging, as well as format-neutral cataloging • Covers new cataloging rules and RDA

This book elucidates the concepts and innovative models around prospective developments with respect to Library Classification and Cataloging. It attempts to further enlighten the readers about the new concepts in this field. Library classification and cataloging are a part of library management and have significantly evolved over the years due to rapid technological advancements. There are varied types of library resource classification methods such as national schemes or universal schemes, etc. This book provides detailed information about all the major classification and cataloging systems implemented in libraries across the globe. Those who are looking to develop a thorough understanding of the

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field will find this text immensely beneficial.

A new edition of this best-selling textbook reintroduces the topic of library cataloging from a fresh, modern perspective. The fourth edition of the late Lois Mai Chan's classic *Cataloging and Classification* covers the analysis and representation of methods used in describing, organizing, and providing access to resources made available in or through libraries. Completely updated to incorporate the changes that have occurred during the interval between the third and fourth editions, this book is the standard text for the teaching and understanding of cataloging and classification.

A library science text covering the basics of bibliographic control and catalogs, cataloging codes, encoding, description and access, subject analysis, authority control, and administrative issues.

Unit card; How to read a book technically; Descriptive cataloging; Personal names and titles; Corporate bodies as authors; Classification; Subject headings; Appendix; Bibliography.

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This text is based on guidelines issued by the ALCTS. It is a one-stop handbook for librarians who organize information for children.

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In this landmark edition of the classic work, Taylor offers a complete, up-to-date, and practical guide to the world of cataloging and classification as it stands at the beginning of the 21st century. The new edition emphasizes online catalogs and cataloging, with all the attendant terminology. It covers the 2002 revision of AACR2, MARC 21, the 21st edition of Dewey Decimal Classification, current schedules of the LC Classifications, the latest Library of Congress Subject Headings, and the 17th edition of the Sears List of Subject Headings. In addition, Taylor addresses such vital issues as Internet cataloging, international access control, Natural Language Processing, and ontologies. The fourth edition of the late Lois Mai Chan's classic *Cataloging and Classification* covers the analysis and representation of methods used in describing, organizing, and providing access to resources made available in or through libraries. Since the last edition published in 2007, there have been dramatic changes in cataloging systems from the Library of Congress. The most notable being the shift from AACR2 to Resource Description and Access (RDA) as the new standard developed by the Library of Congress. With the help of the coauthor, Athena Salaba, this text is modified throughout to conform to the new standard. Retaining the overall outline of the previous edition, this text presents the essence of library cataloging and classification in terms of three basic functions: descriptive cataloging, subject access, and classification. Within this framework, all chapters have been rewritten to incorporate the changes that have occurred during the interval between

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the third and fourth editions. In each part, the historical development and underlying principles of the retrieval mechanism at issue are treated first, because these are considered essential to an understanding of cataloging and classification. Discussion and examples of provisions in the standards and tools are then presented in order to illustrate the operations covered in each chapter. Divided into five parts—a general overview; record production and structure, encoding formats, and metadata records; RDA; subject access and controlled vocabularies; and the organization of library resources—each part of the book begins with a list of the standards and tools used in the preparation and processing of that part of the cataloging record covered, followed by suggested background readings selected to help the reader gain an overview of the subject to be presented. This book is the standard text for the teaching and understanding of cataloging and classification. Revised, updated, and almost completely rewritten, this sixth edition of a classic textbook teaches all aspects of cataloging and classification, stressing practical library applications as well as theory. Incorporated are changes from the 1988 revision of the Anglo-American Cataloging Rules, 2d ed. (AACR2) and the 20th edition of the Dewey Decimal classification system. Expanded information on automation, nonprint media, and Library of Congress classification is provided. Appendices explain how computers process bibliographic information.

Cataloging and Classification introduces concepts and practices in cataloging and classification, and common

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library standards. The book introduces and analyzes the principles and structures of library catalogues, including the application of AACR2, RDA, DDC, LCC, LCSH and MARC 21 standards, and conceptual models such as ISBD, FRBR and FRAD. The text also introduces DC, MODS, METS, EAD and VRA Core metadata schemes for annotating digital resources. Explains the theory and practice of bibliographic control Offers a practical approach to the core topics of cataloguing and classification Includes step-by-step examples to illustrate application of the central cataloguing and classification standards Describes the new descriptive cataloguing standard RDA, and its conceptual ground, FRBR and FRAD Guides the reader towards cataloguing and classifying materials in a digital environment

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