# Dale Carnegie Books In Bengali

Chinese translation of the first Harry Potter book.
Public speaking is a vital skill which is important in all spheres of life. Generally, people who are good at public speaking go a long way in their professional careers. Hence, acquiring sound public speaking skills at an early age is critical. The book, 'The Art of Public Speaking' helps the readers in learning the various techniques of 'speaking with confidence'. Written using several examples and powerful narration, this book is a wholesome learning material for public speaking. It is authored by Dale Carnegie and it was published by Prabhat Prakashan in 2013. The book begins with the most essential component of public speaking - confidence. The author explains the various ways in which readers can improve their confidence so that once they go on stage, they have no fear. Then, it deals with important factors of speaking like when to pause and the various pausing techniques. Then, it moves on to the topic of delivering the content. More than what you speak, what is crucial is how you speak and hence delivery is the most important factor in public speaking. It discusses the various techniques of delivery and force. Additionally, there are notes on preparation and body language.
A guide to help you obtain less of what don't want, and more of what you do, and "cut through the clutter, achieve better results in less time, build momentum toward your goal, dial down the stress, overcome that overwhelmed feeling, stay on track, [and] master what matters to you.
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A very important aspect of this book are selected core of ideas relating to achieving happiness in life-ideas which have made people famous, rich, and successful leaders of human compassion. We call these ideas Food for Thought which, undoubtedly, is soul and/or spiritual food for the body. This food for thought addition to the book makes it a unique recipe book compared to all other books of the kind. Surely the body needs food for thought if only for spiritual well being. Indigenous words used to describe some food ingredients in each Asian recipe are included in some of the recipe descriptions.

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You can go after the job you want—and get it! You can take the job you have—and improve it! You can take any situation—and make it work for you! Dale Carnegie's rock-solid, time-tested advice has carried countless people up the ladder of success in their business and personal lives. One of the most groundbreaking and timeless bestsellers of all time, How to Win Friends & Influence People will teach you: -Six ways to make people like you -Twelve ways to win people to your way of thinking -Nine ways to change people without arousing resentment And much more! Achieve your maximum potential—a must-read for the twenty-first century with more than 15 million copies sold!

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